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DYFED-POWYS  
POLICE AND CRIME  
COMMISSIONER

## SUMMARY DECISION SHEET

**PURPOSE: COMMISSIONER DECISION – REF. DLI-001**

**Timing:** Routine

**Title:** OPCC Pool Car

**Category of Decision / Business Area Impact:** Finance / Office Procedure

### Executive Summary:

The report explains the options appraisal for the exchange of the OPCC pool car from a BMW 5 Series to a Ford Focus Estate.

### Recommendation:

That the Commissioner approves the exchange of the OPCC pool car

### Police and Crime Commissioner for Dyfed-Powys

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Nolan Principles for Conduct in Public Life.

The above request has my approval.

**Signature:**

**Date:**

24/5/2016

## **Report of Office Manager to Police and Crime Commissioner**

### **1. Purpose of Report**

To provide the information required to inform the Commissioner's decision to exchange the OPCC pool car for a more economical model.

### **2. Options Appraisal**

- 1. Retain the BMW, at a running cost of 31p per mile**
  
- 2. Exchange the BMW for a Ford Focus Estate, at a running cost of 15p per mile**

### **3. Background / Issues for consideration**

The OPCC were allocated a Dyfed-Powys Police (DPP) fleet car in September 2013. All OPCC staff and the Commissioner have use of the vehicle for business use. A senior officer car was allocated, which at the time was a BMW 5 Series. The running cost for this was calculated at 31p per mile, to include fuel and maintenance.

Alternative vehicles were considered, resulting in Fleet Services recommending a Ford Focus Estate, which would result in a reduction in the running cost by 16p per mile.

The BMW will be returned to the DPP fleet for resale and the proceeds of which will be utilised to buy a vehicle off the Northern Collaboration Group framework. The result will be no change to the fleet establishment but a reduction in the running costs.

### **4. Legal issues**

N/A

### **5. Financial Implications/Assessment of Value For Money**

Option 2 presents the opportunity to save 16p per mile travelled in the OPCC pool car. It has been confirmed that the BMW will be sold by Fleet Services and the resulting income utilised to purchase from the Northern Collaboration Group framework to maintain the fleet establishment.

### **6. (Strategic) Risk analysis**

N/A

### **7. Contribution to the Police and Crime Plan**

Priority 6 - Spending Wisely

**8. Implications for Regional / Collaborative/ Partnership Working**

N/A

**9. Media Handling Considerations**

N/A

**10. Miscellaneous Implications: (Include consideration of implications of: Equality and Diversity, Crime and Disorder Act, Children and Young People, Human Rights, Environmental and National Park, Biodiversity and Sustainability Issues**

N/A

**11. Appendices**

None

**12. Background / Supporting papers**

None


**13. Contact details**

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**14. Public Access to Information**

Information in this form is subject to the Freedom of Information Act 2000 (FOI Act) including the exemptions set out within the Act and other relevant legislation. Where the exemptions or other restrictions are applicable, this form will be edited prior to being made available on the OPCC website within 5 working days of the decision being made by the Police and Crime Commissioner.

**15. Officer Approval**

**Chief of Staff**  
I have been consulted about the proposal and confirm that financial and legal advice have been taken into account in the preparation of this report. I am satisfied that this an appropriate request to be submitted to the Commissioner  
**Signature**  **Date** 17/05/16.