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DYFED-POWYS  
POLICE AND CRIME  
COMMISSIONER



19<sup>th</sup> September 2013

**TO: The Police and Crime Commissioner, Chief Constable and Members of the Joint Audit Committee** (Mrs D Evans, Mr A Kenwright, Mrs A Williams, Mr G Evans, Mr M MacDonald)

Copy to: ACPO and Senior Officers/Staff

Ms D. Jones, Head of Financial Governance

Representatives from Deloitte and Wales Audit Office

Press and Libraries

Dear Sir/Madam,

A meeting of the **Joint Audit Committee** will be held on **Thursday 26<sup>th</sup> September 2013 at 11:30 a.m.** in **Room SCC119** of the **Strategic Command Centre, Police Headquarters, Llangunnor, Carmarthen** for the transaction of the business on the attached agenda. Members of the Press and Public may attend this meeting.

Prior to the meeting, a seminar will be held at **10 a.m.** on the same day in the same location as the committee meeting, covering the following topics:

- Role of the Policing Board
- OPCC structure
- Chief Finance Officer and Corporate Governance
- Public First
- Introduction to Internal Auditors, TIAA

Yours sincerely

**Mrs C F Morgans**  
Chief of Staff

Encl.

## A G E N D A

1. To appoint a Chair of the Joint Audit Committee
2. Apologies for absence
3. Declarations of interest
4. To confirm the minutes of the meeting held on the 5<sup>th</sup> June 2013



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5. Matters arising

### Financial year 2012/13

#### Matters for scrutiny:



Adobe Acrobat  
Document

6. To consider the 2012/13 Deloitte internal audit report on IT Systems

#### Matters for decision:



Adobe Acrobat  
Document

7. To consider Wales Audit Office Audit Outline 2012/13
8. To receive the Draft Letter of representation 2012/13



PCC Letter.pdf



CC letter.pdf



Item 8 report.pdf

9. To consider the Wales Audit Office ISA 260 reports “Audit of financial statements reports”



Adobe Acrobat  
Document



Adobe Acrobat  
Document

10. To consider the draft Annual Statement of Accounts for 2012/13



Report.pdf



Adobe Acrobat  
Document



Adobe Acrobat  
Document

### Financial year 2013/14

**Matters for decision:**

11. To consider a report on the award of contract for Chief Pilot Services



Item 11.pdf

12. To receive the following Tiaa Ltd documentation:

- a. Internal Audit Charter



Audit Charter.pdf

- b. Annual internal audit plan



Internal Audit Plan.pdf

**Matters for scrutiny:**

13. To consider the progress report of the internal auditor Tiaa Ltd



Progress report.pdf

14. To receive an update on HMIC activity



Activity Update.pdf

15. To consider the 2013/14 Incident Audit



Incident Audit.pdf

16. To consider the risk registers of the OPCC and Force



Report.pdf



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Worksheet in Audit-Com-Agenda-260913.pdf



17. Any other business the Chair considers urgent