



COMISIYNYDD  
HEDDLU A THROSEDDU  
DYFED-POWYS  
POLICE AND CRIME  
COMMISSIONER

## REPORT / SUMMARY DECISION SHEET

**PURPOSE: COMMISSIONER DECISION – REF. DLI 043**

**Timing: Urgent**

**Title: Women's Pathfinder delivery Haverfordwest custody**

**Category of Decision / Business Area Impact:** e.g. Primary Legislation, Statutory Requirement, Finance, Performance, Complaints etc. (amend as appropriate)  
**Commissioning**

### Executive Summary:

The below Single Tender Award provides background detail regarding the Women's Pathfinder Scheme. In summary, in early 2015 a significant sum of money was secured by the IOM Cymru team from the Home Office Police Innovation Fund to pilot the women's pathfinder across Wales. The Home Office funding ceased on 31<sup>st</sup> March 2017 and agreement was secured via the IOM Cymru Board that each of the PCCs would inherit their own local arrangements from 1<sup>st</sup> April 2017 to enable the pilots to continue.

For Dyfed Powys, this means a continuation of the contract with Gwalia at a cost of £20,000 per annum for the period 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018. This amount represented the best value for money and quality of service as measured by the evaluation panel at the start of the contract.

### Recommendation:

That a Contract be awarded to *Gwalia* to the value of £20,000 excluding VAT for a one year period from 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018.

### Police and Crime Commissioner for Dyfed-Powys

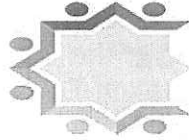
I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Nolan Principles for Conduct in Public Life.

The above request has my approval / ~~does not have my approval~~ / I note the information contained within the report (delete as appropriate)

**Signature:**

**Date:**

19/7/2017



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## SINGLE TENDER / QUOTATION REPORT

Tender Ref: DPPQ/17/03

Description Women's Pathfinder delivery Haverfordwest custody

### Introduction

This report relates to a request for exemption from tender procedures (for purchases of £50,000 or more) or for exemption from quotation procedures (for purchases between £5,000 and £49,999).

It is noted that a valid contract (for purchases of £50,000 or more) or purchase order (for purchases between £5000 and £49,999) will still be required.

Standing Orders Relating to Contracts (which form part of the Corporate Governance Framework) are an essential part of the procedures for ensuring that contracts are let in a way which:

- i) obtains best value for money
- ii) maintains the highest standards of propriety
- iii) complies with legal requirements
- iv) complies with the policies of the Police and Crime Commissioner

In the majority of cases, goods, services and works should be purchased only after competitive tenders / quotations have been sought following advice from the Procurement Department. In certain circumstances, this may not be possible. This report provides details of such a circumstance in order to seek approval of the Chief Finance Officer of the Police and Crime Commissioner to agree an exemption from Standing Orders relating to Contracts.

### The Requirement

The Integrated Offender Management (IOM) Cymru team are a central team consisting of seconded and grant funded posts, who work across the four Forces within Wales to deliver projects to reduce reoffending. One of the recent priority workstreams for IOM Cymru is that of female offenders. Following publication of the Carsten report in 2007, there has been significant development work and investment in providing alternative routes to custodial sentencing for female offenders. One of the strands of this is the women's pathfinder diversionary scheme, which works to divert low level female offenders by providing the necessary support services to enable them to cease offending and improve their quality of life.

In early 2015, a significant sum of money was secured by the IOM Cymru team from the Home Office Police Innovation Fund to pilot the women's

pathfinder across Wales. In July 2015, a Wales wide tender process was undertaken by Gwent Police and Crime Commissioner (PCC) acting on behalf of the 4 PCCs. Commissioning staff from each of the 4 areas were involved in the evaluation and scoring and a provider for each Force area was identified. Gwent PCC agreed to act as banker on behalf of all PCCs and therefore received the Home Office grant funding and held the contracts with each provider.

The Home Office funding ceased on 31st March 2017 and agreement was secured via the IOM Cymru Beard that each of the PCCs would inherit their own local arrangements from 1st April 2017 to enable the pilots to continue.

For Dyfed Powys, this means a continuation of the contract with Gwalia at a cost of £20,000 per annum for the period 1st April 2017 to 31st March 2018.

**Justification for Exemption from Standing Orders Relating to Contracts**

Please mark the appropriate box:

	There is no effective competition for the supply as prices are fixed under Statutory Authority (Contract Standing Order 8.6.13 a)
	There is only one source of supply (Contract Standing Order 8.6.13 b)
√	There is a justifiable case to use a specific supplier for reason of compatibility with existing equipment or to maintain continuity of supply . Where such a case is made, it is imperative that evidence of costs and associated factors are provided to support the assertion (Contract Standing Order 8.6.13 c)
	Security considerations make the use of a particular contractor essential (Contract Standing Order 8.6.13 d)
	A genuine unforeseeable operational need arises so that that the supply is urgently required and loss, damage or injury could result from delay due to the advertising procedure (Contract Standing Order 8.6.13 e)
	The purchase or sale of goods is to take place by auction (Contract Standing Order 8.6.13 f)
	The Police and Crime Commissioner is required to acquire particular goods or services by operation of law (Contract Standing Order 8.6.13 g)

As outlined in the Police and Crime Plan reduction of offending, prevention and early intervention and support for vulnerable individuals are key priorities for the PCC. In line with this, the PCC will be exploring opportunities for a larger custody diversionary project likely to be tendered for delivery by 1st April 2018. In order to ensure continuity of service provision in the interim, it is recommended that the existing arrangement with Gwalia be extended for the period of one year.

#### Value of contract and Value for Money

The amount that Gwalia were awarded from the original tender exercise was £20,000 per annum and this was provided from the original Home Office funding.

This amount represented the best value for money and quality of service as measured by the evaluation panel at the start of the contract.

#### Budget Allocation

Now that the Home Office funding has ceased, the continuation of the contract will be funded from the PCC's core commissioning budget for 2017/18.

#### Proposed Supplier details

Gwalia were awarded the highest score regarding value for money and quality of service offer as scored by the evaluation panel for the all Wales tender exercise. The contract was subsequently awarded in September 2015.

#### Recommendation

That a Contract be awarded to *Gwalia* to the value of £20,000 excluding VAT for a one year period from 1st April 2017 to 31st March 2018.

**Budget Holder / Authorising Officer: Alison Perry**

**Signature:**

**Date: 31.5.17**

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#### **Agreement and Approval**

I agree with the reason for exemption for the purchase of these goods, works or services.

**Manager Procurement and Contracts: Faye Ryan**

**Signature:**



Date: 31/05/2017

I agree / do not agree with the reason for exemption for the purchase of these goods, works or service.

Chief Finance Officer (PCC): Jayne Woods

*J Woods.*  
31/5/17.

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