

Members:	Mr Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Mark Collins (CC) Mrs Jayne Woods, Chief Finance Officer, OPCC (CFO) Mrs Carys Morgans, Chief of Staff, OPCC (CM)
Also Present:	Insp. Anthony Evans, Staff Officer (AE) PC Stuart Davies, Temporary Staff Officer (SD) Mrs Claire Bryant, Compliance Officer, OPCC (CB)
Apologies:	Deputy Chief Constable Darren Davies (DCC) Miss Mair Harries, Executive Support, OPCC (MH)

ACTION SUMMARY FROM MEETING 09/05/2017

Action N°	Action Summary	Progress
PB 2156	The PCC to liaise with CFO regarding capturing Police ICT Company savings data.	Complete
PB 2157	The Force to link in with the Diversity Officer regarding correspondence from the Force adhering to the Welsh Language Standards.	Complete
PB 2158	SR to forward the correspondence to AE with a view to the Force identifying a representative.	Complete
PB 2159	Force to liaise with School Liaison Officer regarding informing young people regarding the consequences of spitting at Police Officers.	Complete
PB 2160	Force to provide the Board with training costs and a prioritisation plan in 4-6 weeks.	In progress

DECISIONS ARISING FROM MEETING 23/05/2017

Decision N°	Decision Summary	To be progressed by
PB T2 33	That DPP continue to provide a financial contribution to Brake to support road crash victim services for 2017/18.	CFO
PB T2 34	That the OPCC implement a supportive scrutiny programme with the Force.	CB
PB T2 35	That a dedicated resource be allocated for a 10 week period, in consultation with the Director of Estates and the Chief Finance Officer to develop the business case for WAST to co-locate at DPP HQ.	CFO
PB T2 36	That the Treasury's 5 Case Business Case Model be adopted by the Policing Board.	CFO

2. Minutes of Policing Board meeting held on 24th of April and matters arising

It was noted that a revised version of minutes of the previous meeting has been circulated prior to the meeting. CM noted that she left the meeting prior to the discussion regarding health and safety training and requested this be reflected in the minutes.

AE provided a table updating the use of Appropriate Adult services. It was noted that the figures indicated a projected annual expenditure of £100,000. The CC assured that he was confident the services were being used appropriately and did not want to discourage use, but encourage efficient usage. It was agreed that the outstanding action (PB 2150) could be discharged as monitoring would continue through the Commissioning Board. A discussion ensued regarding the use of voluntary services, with the CC considering it wise to review the breakdown of voluntary and paid services utilised. This data would then be provided to the Commissioning Board for use when considering future contracts.

Action: Breakdown of Appropriate Adult services to be provided at the next Policing Board meeting, to include voluntary and paid services and travel expenses.

PB 2153 – Local Criminal Justice Board secondment opportunity. It had been agreed that the opportunity would be advertised within the 'Llywio' talent development programme. CM would progress the matter.

PB 2156 – Police ICT Company savings data. The PCC noted that there were discrepancies in the savings realised against savings quoted by the Police ICT Company. The PCC stated he intended to raise the matter through the Company Board.

Action: PCC to raise Police ICT Company savings data observations with the Police ICT Company Board.

PB 2157 – correspondence from Force adhering to the Welsh Language Standards. It was confirmed that an 'All User' email had been sent to all staff to remind them of the requirements of the Standards.

PB 2158 – College of Policing correspondence regarding Evidence Champions. It was confirmed that AE had informed the College of Policing that the ACC was the lead for DPP.

PB 2159 – educating young people regarding consequences of spitting at police officers. It was confirmed that lessons are given to pupils in relation to assaults as a whole.

PB 2160 – health and safety training plan. It was confirmed that the matter was scheduled to be reported at the next Policing Board meeting in a fortnight.

A discussion ensued regarding the use of social media campaigns relating to missing persons. The CC assured that each case was risk assessed to decide whether to plea for information on social media and that this was considered to be a last resort.

3. Chief Constable's update

Operational Update

The CC provided an update on key operational matters, including a firearms incident in Llanelli where three individuals had been remanded in custody. Body worn video footage had secured evidence relating to disorder within a travelling community in Welshpool. A discussion ensued regarding the impact of body worn video, with the CC stating that footage had been captured in some of the eight incidents of assaults on police officers over the previous two weeks. It was identified that footage of this nature was monitored and disseminated to officer safety training. Three of the assaults on police officers had been incidents of spitting. The Force was currently reviewing its policy on the use of spit hoods. The PCC implored that a robust communication strategy surround this to ensure public awareness of the need for spit hoods, should the Force decide to introduce them. The CC acknowledged this; identifying lack of public awareness was the reason for delaying the pilot.

The CC highlighted the recent 'Day of Action' which had involved successful proactivity with partner agencies, cadets and special constables, including significant disruptions to drug supply chains.

The CC, DCC and ACC had conducted a number of roadshows with staff regarding the delivery plan. Another 2 per command area and headquarters were planned. The CC shared an example of a business area plan which the Business Support Unit had developed, stating this would be shared across the Force as an example of good practice to identify how each department contributes to the Force plan.

The PCC sought assurance that attendance at roadshows and involvement in days of action were seen as business as usual and did not cost extra through overtime. The CC confirmed this had been his message to staff.

The CC also reported that the recent mental health and wellbeing roadshows had been received positively. Operation Mars had been launched regarding the abuse of power and the Force had been represented at recent Police Federation and Sheep Association meetings.

Organisational update

The CC confirmed that there had been no change in the number of staff and officers currently suspended.

4. Police and Crime Commissioner's update

Local

The PCC stated he had reflected on his first year in office and had issued a renewed focus to his office. There was a community engagement day in Newtown scheduled for the following week and a further one to follow shortly in Carmarthen. Engagement with new Community Councillors was underway, to congratulate and welcome them and invite them to meet at forthcoming engagement days. The PCC stated that his office would notify local Neighbourhood Policing Teams (NPTs) of his future schedule of engagement events. It was agreed that this should also be shared with Basic Command Unit (BCU) Commanders and the CC would request NPT Sergeants attend.

Action: OPCC Community Engagement Officer to share schedule of Commissioner's community engagement events with BCU Commanders and NPTs.

5. Matters for Consideration

a. Brake Support 2016-17

Members noted Brake's 2016/17 report on road crash victim services. It was agreed that they have continued to provide a comprehensive service for a relatively small investment from DPP, which there was no objection to continuing. It was agreed that the report be shared with Goleudy and the Roads Policing Unit (RPU) and that a response be provided to Brake thanking them for the report and their ongoing support.

Decision: That DPP continue to provide a financial contribution to Brake to support road crash victim services for 2017/18.

Action: Brake's Road Crash Victim Services 2016/17 report to be shared with Goleudy and RPU and response to be sent to Brake thanking them for their report and ongoing support.

The PCC also noted that he had been very impressed with Goleudy, the new victim and witness care service.

b. National Cycle Crime Conference

The PCC brought the conference to the attention of the CC. The CC stated that DPP would not be represented at the event due to the relatively low volume of cycle crimes experienced in DPP.

c. Supportive Scrutiny

CB provided an overview of the proposal for the OPCC to conduct risk-based supportive scrutiny work with the Force. Both the PCC and CC welcomed the proposal, acknowledging that the work would provide independent assurance on services to the public. The CC considered it may be sometimes beneficial for the OPCC to work alongside operational officers and was happy to facilitate this. The PCC queried that the proposal had not identified any financial or resource implications. CM confirmed that the approach would influence the OPCC workplans and therefore would be undertaken with the existing resources.

Decision: That the OPCC implement a supportive scrutiny programme with the Force.

6. AOB

a. Correspondence received from Brandon Lewis MP, Minister of State for Policing and the Fire Service regarding Leveson Inquiry action

The PCC brought the correspondence to the attention of the CC, raising concern that DPP were one of only a few forces non-compliant with the requirement to publish Chief Officer's contact with the press. The CC confirmed that the matter was being addressed and information would be published on the Force website imminently.

b. Website

The PCC expressed his frustration at the delay in the new website being launched. The initial launch date had been agreed as 1st April which was deferred to the end of May. The PCC urged that both the OPCC and Force websites be expedited to be fully launched the week commencing 12th June.

c. Elder abuse research

The PCC requested the Force nominate an operational representative to sit on the Elder Abuse Research Advisory Panel run by Aberystwyth University, to which the CC agreed.

Action: Force to confirm name of operational representative for Elder Abuse Research Advisory Panel.

d. Welsh Ambulance Service Trust (WAST) collaboration

The CFO presented a proposal to develop a business case to consider options available to offer DPP headquarters as a potential new base for the WASTs contact centre and associated training/office requirements. The PCC considered it would be of benefit to the DPP area to bring both organisations to one site to work alongside each other, however he was clear in expressing that this would not result in the reduction in shared contact centres and there would be no risks to jobs in the DPP contact centre. It was agreed the matter needed consideration as a matter of urgency as WAST were looking to make a decision as soon as possible.

The PCC was keen to explore the option as he considered co-location may increase opportunities for collaborative funding applications.

The CFO highlighted that the business case would be developed in accordance with the Treasury's 5 case business model, and that it was the intention to ensure all future business cases are based on this model in order to develop robust, evidence-based cases for the decision making process.

Decision: That a dedicated resource be allocated for a 10 week period, in consultation with the Director of Estates and the Chief Finance Officer to develop the business case for WAST to co-locate at DPP HQ.

Decision: That the Treasury's 5 Case Business Case Model be adopted by the Policing Board.

e. Legal services

The CC stated that DPP had secured the services of an agency solicitor and were in the process of recruiting another to cover the existing staff vacancies. The PCC sought assurance that the collaboration with South Wales and Gwent regarding legal services was being benchmarked against other options. The CC stated that comparisons were being made with a known Chambers and detailed expenditure on outsourced legal advice over the last three years was being collated. It was agreed that the business case for legal services collaboration be considered at a Policing Board at the earliest convenience. The PCC expressed concern that the case was being developed by those involved in the potential collaboration and urged that the business case be robust. CM stated that should the business case be approved, a section 22A collaboration agreement would need to be in place.

Action: Business case for legal services collaboration to be presented at a Policing Board meeting at the earliest convenience.

f. Governance structure

CM sought clarity on when the new Force governance structure would be agreed and disseminated. The CC considered the level below Chief Officers would be available within four to six weeks.

g. Correspondence from Hampshire Constabulary regarding Restorative Justice (RJ)

The PCC shared the correspondence with the CC and queried if the proposal regarding the disbanding of simple cautions had been considered by the Force. The CC stated that an out of court disposal strategy and guidance was being prepared by the Assistant Director of Criminal Justice for consideration by the Local Criminal Justice Board in July. The PCC considered that simple cautions would be required until other mechanisms were established and that more RJ options needed exploration. The CC agreed to share the correspondence with the RJ task force for response.

Action: Force to prepare response to the Hampshire Constabulary correspondence regarding simple cautions and share this with the PCC prior to submission.

h. Permanent Secretary's visit to DPP

CM requested that the agenda for the Permanent Secretary's forthcoming visit to DPP be finalised. It was agreed that the PCC, CC and All-Wales DCC attend and tours of Goleudy and the Digital Cyber Crime Unit as well as an input from the Syrian project be facilitated.

i. Police Education Qualification Framework

The CFO raised a query regarding funding available from Welsh Government to develop apprenticeships. Whilst apprenticeships would not be launched in the Force until the next financial year, work was ongoing to prepare the Police Education Qualification Framework and as such the CFO suggested the cost of the work be quantified in order to make an application to recover some of those costs, which was agreed by the PCC and CC.

Action: CFO to liaise with HR to quantify costs of apprenticeship preparatory work in order to submit an application to recover the costs from Welsh Government.

NJW left the meeting.

j. Rota changes

The PCC raised the matter of the rota changes and queried if the impact on staff and communities was being evaluated, as concerns had been raised with the PCC. The CC confirmed that he had called for a six week evaluation to be undertaken to review the rotas, demand, response and community feedback. It was agreed that the OPCC would share any community concerns it had been made aware of. Findings of the evaluation, which was welcomed by the PCC, would be available to be presented to a Policing Board meeting in four weeks' time.

It was agreed that insufficient communication was released around the rota changes which had resulted in poor community understanding of the reasons and impact of the changes. The CC assured that the changes were not made to reduce the availability of officers; it was meant to increase accessibility. The CC advised that there had not been staff based at outer stations overnight for a number of years. The PCC also raised a query over the policy for single crew vehicles. The CC stated dynamic risk assessments were being undertaken to ensure officers were 'double-crewed' when required.

Action: Six week evaluation of new rotas to be presented at the Policing Board meeting in four weeks' time.

ACTION SUMMARY FROM MEETING 23/05/17		
Action N°	Action Summary	To be progressed by
PB 2161	Breakdown of Appropriate Adult services to be provided at the next Policing Board meeting, to include voluntary and paid services and travel expenses.	T/CI Custody
PB 2162	PCC to raise Police ICT Company savings data observations with the Police ICT Company Board.	PCC
PB 2163	OPCC Community Engagement Officer to share schedule of Commissioner's community engagement events with BCU Commanders and NPTs.	OPCC Community Engagement Officer
PB 2164	Brake's Road Crash Victim Services 2016/17 report to be shared with Goleudy and RPU and response to be sent to Brake thanking them for their report and ongoing support.	MH
PB 2165	Force to confirm name of operational representative for Elder Abuse Research Advisory Panel.	AE
PB 2166	Business case for legal services collaboration to be presented at a Policing Board meeting at the earliest convenience.	Director of Finance

PB 2167	Force to prepare response to the Hampshire Constabulary correspondence regarding simple cautions and share this with the PCC prior to submission.	Assistant Director Criminal Justice
PB 2168	CFO to liaise with HR to quantify costs of apprenticeship preparatory work in order to submit an application to recover the costs from Welsh Government.	CFO
PB 2169	Six week evaluation of new rotas to be presented at the Policing Board meeting in four weeks' time.	Ch. Supt. Uniform Policing