

<b>Members:</b>	Mr Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Mark Collins (CC)
<b>Also Present:</b>	Mrs Carys Morgans, Chief of Staff, OPCC (CM) Mrs Sharon Richards, Governance Manager (SR) Mr Heddwyn Thomas, Director of Estates (HT) Mr Edwin Harries, Director of Finance (DoF) Deputy Chief Constable Darren Davies (DCC) Insp. Anthony Evans, Staff Officer (AE) PC Stuart Davies, Constable (SD) Mr. Steve Bergiers, Senior Manager of Health and Safety (SB) Miss Mair Harries, Executive Support, OPCC (MH)
<b>Apologies:</b>	Mr Adrian Williams, Director of Resources (DoR) Mrs Jayne Woods, Chief Finance Officer, OPCC (CFO)

#### ACTION SUMMARY FROM MEETING 24/04/2017

Action N <sup>o</sup>	Action Summary	Progress
PB 2147	<b>Action: The Force to contact Dylan Davies regarding the Clarification on the Workforce Plan points raised by the PCC in the April PAB.</b>	<b>Ongoing – workforce plan to be shared early June</b>
PB 2148	<b>Action: AE to speak to the Press Officer regarding archive stock pictures of officers and involve PSD in these discussions.</b>	<b>Completed</b>
PB 2149	<b>Action: The CC and PCC to meet with Steve Havard to discuss the Force System.</b>	<b>Ongoing – meeting scheduled for 15<sup>th</sup> May</b>
PB 2150	<b>Action: AE to source an overview of what the costs are.</b>	<b>Ongoing – AE to chase CI P Jones for latest figures</b>
PB 2152	<b>Action: CFO to seek clarification from Marc Jones on the benefits realisation.</b>	<b>Completed</b>
PB 2153	<b>Action: The PCC, Alison Perry and Irene Davies-Jones to discuss the Local Criminal Justice Board secondment opportunity.</b>	<b>Ongoing</b>

<b>PB 2154</b>	<b>Action: The Force to look into the specific case discussed.</b>	<b>Completed</b>
<b>PB 2155</b>	<b>Action: SR to propose that the next Out of Courts Disposal Panel could review such cases.</b>	<b>Completed</b>

**Action: The PCC to liaise with CFO regarding capturing Police ICT Company savings data.**

<b>DECISIONS ARISING FROM MEETING 09/05/2017</b>		
<b>Decision N°</b>	<b>Decision Summary</b>	<b>To be progressed by</b>
<b>PB T2 30</b>	<b>Decision: A Single Tender Report for a DPP estates project approved.</b>	<b>DoE</b>
<b>PB T2 31</b>	<b>Decision: The Board approved a decision regarding a DPP estates project.</b>	<b>DoE</b>
<b>PB T2 32</b>	<b>Decision: The Board decided against granting £3000 to the National Ugly Mugs scheme in 2017.</b>	<b>CFO</b>

## **2. Minutes of Policing Board meeting held on 24<sup>th</sup> of April and matters arising**

The meeting opened with an acknowledgement of the CC's visit to marine sections of Dyfed-Powys.

It was agreed that the minutes were a true and accurate record of the meeting.

## **3. Chief Constable's update**

### Operational Update

The CC updated the Board on operational matters including high risk missing persons, a historic sexual abuse case and a violent crime. The CC drew the Board's attention to the continuous level of self-harming cases and suicides.

### Organisational update

The CC stated that four members of staff were currently suspended. The CC informed the Board that the Chief Officers' Road Show had been to Carmarthenshire and Pembrokeshire, and that positive feedback had been received from officers and staff.

#### **4. Police and Crime Commissioner's update**

##### National

The PCC informed the Board that he would be attending an APCC Board meeting next week in Birmingham.

##### Local

The PCC stated that the Research Board had been held the previous week. The PCC sought the Chief Constable's approval to undertake a short survey amongst staff to ascertain which individuals are conducting academic studies. The PCC shared his intention to host a seminar later in the year where individuals within the organisation can present the findings of their academic research.

The PCC informed the Board that several letters would be directed from the OPCC to the Force regarding legacy complaints cases.

The PCC informed the Board of an article in the media regarding the closure of police stations. A discussion ensued regarding the opening hours of police stations. The PCC asked if a reminder be issued to staff to ensure that correspondence circulated within communities is produced bilingually.

**Action: The Force to link in with the Diversity Officer regarding correspondence from the Force adhering to the Welsh Language Standards.**

SR informed the Board that correspondence had been received from the College of Policing seeking Force Evidence Champion Leads.

**Action: SR to forward the correspondence to AE with a view to the Force identifying a representative.**

#### **5. Policing Board Monthly Focus: Health and Safety**

Steve Bergiers presented a two minute video featuring Dyfed-Powys Health and Safety Statistics for the 2016/17 financial year. A short discussion followed.

**Action: Force to liaise with School Liaison Officer regarding informing young people regarding the consequences of spitting at Police Officers.**

SB provided a presentation on Health and Safety across various departments including training, estates and compliance. SB discussed the upcoming audit of DPP's Health and Safety compliance, and the internal audit of all custody suites. The PCC sought

reassurance on some of the Health and Safety policies for which DPP currently has a low rate of compliance.

A discussion ensued regarding estates compliance and SB provided the Board with a graph featuring a list of requirements for all DPP estates to adhere to. The DoE informed the Board of an improvement plan to focus on all high risk items from a Health and Safety aspect.

CM left the meeting.

A discussion ensued regarding Health and Safety training across the Force. The PCC drew the Board's attention to the number of staff receiving training of various topics and the CC queried how DPP's numbers compared to other Police Forces. It was agreed that a detailed training plan with associated costs be presented to Policing Board in June 2017.

**Action: Force to provide the Board with a fully costed and prioritised training plan in 4-6 weeks.**

The DoE presented the Board with a Fire Safety update. The PCC questioned some aspects of fire safety within DPP and received updates from the DoE and SB. The PCC stated he was reassured by the updates.

## **6. Matters for Consideration**

### **a. Decision Making Policy**

The PCC and CC accepted the policy and agreed that it would be subject to annual review.

### **b. Digital Policing Portfolio**

The Digital Policing Portfolio was noted.

### **c. National Ugly Mugs**

The Board acknowledged that £3000 had been given to National Ugly Mugs in 2016.

**Decision: The Board decided against granting £3000 to the National Ugly Mugs scheme in 2017.**

## 7. AOB

### a. Estates

The Board was presented with a Single Tender Report for an urgent works estates package for an upgrade of the power supply at a Carmarthenshire station. The Director of Estates confirmed that Western Power was the only supplier that could provide the upgrade to the power supply and that it would be more cost effective and efficient for them to undertake the full works package. The works package was agreed.

**Decision: The award of the urgent works package for the upgrade of the power supply at a Carmarthenshire station to Western Power was approved.**

The Board was presented with a number of documents from our property consultants and legal advisors providing independent advice in relation to the sale of Friar's Park. The Director of Estates confirmed that the relative merits of each bid received, the conditions attached by the bidders to the sale and the risks attached to each option had been considered in detail. A decision was made to approve the most cost effective and lowest risk bid, as recommended by the Director of Estates. The Force Director of Finance confirmed that he had carried out due diligence checks in respect of the sale of Friar's Park. The Director of Estates confirmed that he would be advising the successful bidder of the outcome after the Board meeting.

**Decision: The PCC accepted the recommended option in relation to the sale of Friar's Park.**

### b. 'Walk the Walk'

The DCC informed the Board of the proposed launch of a walking scheme 'Walk the Walk' to coincide with the launch of the staff survey. The 'Walk the Walk' scheme would bring staff and colleagues together to provide an opportunity to raise money for charity.

A discussion ensued regarding introducing the Police Cadet Scheme in other locations.

<b>ACTION SUMMARY FROM MEETING 09/05/17</b>		
<b>Action N°</b>	<b>Action Summary</b>	<b>To be progressed by</b>
<b>PB 2156</b>	<b>Action: The PCC to liaise with CFO regarding capturing Police ICT Company savings data.</b>	<b>PCC</b>
<b>PB 2157</b>	<b>Action: The Force to link in with the Diversity Officer regarding correspondence from the Force adhering to the Welsh Language Standards.</b>	<b>CC</b>

<b>PB 2158</b>	<b>Action: SR to forward the correspondence to AE with a view to the Force identifying a representative.</b>	<b>SR</b>
<b>PB 2159</b>	<b>Action: Force to liaise with School Liaison Officer regarding informing young people regarding the consequences of spitting at Police Officers.</b>	<b>CC</b>
<b>PB 2160</b>	<b>Action: Force to provide the Board with training costs and a prioritisation plan in 4-6 weeks.</b>	<b>CC</b>