

Members:	Mr Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Mark Collins (CC) Mrs Jayne Woods, Chief Finance Officer, OPCC (CFO)
Also Present:	Mr Edwin Harries, Director of Finance (DoF) Mrs Carys Morgans, Chief of Staff, OPCC (CM) Miss Mair Harries, Executive Support, OPCC (ES)
Apologies:	Mr Adrian Williams, Director of Resources (DoR) Insp. Mark McSweeney, Staff Officer (MMS)

ACTION SUMMARY FROM MEETING 12/12/16

Action N ^o	Action Summary	Progress
PB 2093	Specialist capabilities to be discussed at a future Policing Board meeting	Carried forward to next Policing Board meeting
PB 2094	Policing Board scheduled for 3 rd January 2017 to be moved to the week commencing the 9 th and for the PCC to review the current actions list and forward work programme prior to the first meeting	Completed
PB 2095	Terms of Reference for Policing Board to be reviewed at the first meeting in January	Completed – will be discussed in today's meeting
PB 2096	Internal meeting to follow up on the financial planning summit to be scheduled for the week beginning 9 th January 2017	Completed – summit later on today

DECISIONS ARISING FROM MEETING 16/01/17

Decision N ^o	Decision Summary	To be progressed by
PB T2 19	That the recommendation be accepted and Dyfed-Powys charge £95 for the RIDE course, in line with the general average and as per South Wales Police	DoF

PB T2 20	The PCC approved that the contract for forensic analytical services be awarded as outlined in the report	CFO
PB T2 21	That the contract for a finger print evidence imaging workstation be awarded to Foster and Freeman at a total cost of £72,380.99 excluding VAT	CFO
PB T2 22	That progress be made to purchase the land for the Carmarthenshire custody suite	Director of Estates

2. Minutes of Policing Board meeting held on 12th December and matters arising

It was agreed that the minutes were an accurate record of the meeting.

PB 2087: IPCC involvement in complaints handling. A meeting is scheduled with Jan Williams and the IPCC forum within the next few weeks – Action in progress.

PB 2088: Scrutiny and performance monitoring of complaints. In relation to the Public Service Bureau it was considered if it would be wise to have a consistent approach across Wales. When asked by the CC if there was a theme within the BSU, the PCC stated that there are a lot of people who are supportive of the force who feel they have been let down in some way – Action complete.

PB 2090: Motivating our Youth programme development. The PCC has funded £12,000 of one week's worth of activities in the four counties. PCC concerned how effective it is. In the last 2 weeks PCC has had meeting with each of the youth offending managers within the unitary authorities and needs to look at ways of streamlining that into ongoing activity as opposed to one off events. Bethan James is the schools liaison officer within the force and will take the lead on that. This is a low level action with a small amount of funding – Action ongoing.

PB 2092: Firearms licencing complaints. Action complete.

3. Chief Constable's update

It was agreed that the CC would provide the PCC with a copy of operational update prior to the meeting. This is a sensitive document not for wider distribution.

The CC provided an overview of organisational matters, including that 6 officers / staff were currently suspended. The CC advised that the new Deputy Chief Constable, Darren Davies would commence in post late February 2017, but that he was visiting the force on a weekly basis in preparation for his new role. Superintendent and Chief Inspector Boards were scheduled for the coming weeks.

An overview was also provided of key operational incidents, including updates as regards to a number of missing persons, a fatal house fire in Ceredigion and a creeper burglary in Pembrokeshire. The CC also advised that resourcing had been good over the Christmas and New Year period, with 90% of priority one 999 calls attended to within 20 minutes. A discussion ensued regarding the benefits of investing into in-car video equipment. Whilst this was explored, the CC suggested that the use of Body worn cameras would assist.

It was agreed that a press release would be circulated following the meeting to mark the CC's first Policing Board meeting.

Action: To circulate a press release in relation to the CC's first Policing Board meeting, emphasising the positive relationship between the PCC and CC

4. Police and Crime Commissioner's update

The PCC advised the Board that a National Police Air Service (NPAS) meeting was scheduled for this week which would conclude the funding arrangements. A discussion ensued regarding the level of service provided by NPAs and whether it met operational requirements. The CC stated that he would consider this further.

The PCC provided an overview of his engagement with local partners, including Public Service Boards and his engagement in relation to the Violence Against Women agenda. The PCC stated that a draft Police and Crime plan would be considered by the Police and Crime Panel on 27/1/2017 along with his proposals in relation to the 2017/18 precept.

5a: Policing Board Terms of Reference (PB 2095)

Further to the recent Away Day between the PCC and Chief Officers, a discussion ensued regarding the Policing Board Terms of Reference. It was agreed that they would be revised to reflect recent discussions on governance arrangements.

Action: That the Policing Board Terms of Reference be reviewed and amendments made to reflect recent discussions

5b: Specialist Capabilities (PB 2093)

The PCC had concerns about some work being undertaken by Special Capabilities and how it linked with the regional agenda. It was agreed that further discussion would be had at the next Policing Board meeting.

5c: CCTV review update (PB 2044)

Consideration is currently being given to Carmarthenshire's requirements. Further detail will be available in 4-5 weeks.

5d: Firearms licencing complaints (PB 2092)

There is a recurring theme in terms of the timeliness of the work. The last data showed an improvement but there remained a small number of cases which had been ongoing for months. The CC met with the department and was aware of recent staffing challenges. This was being addressed.

5e: Ride course costs

The PCC thanked the force for the paper. A discussion ensued. The CFO advised that it would be appropriate to be clear on costs prior to setting the fee. The DoF agreed that this needed to be done, but felt it was important to progress and subsequently review in due course.

Decision: That the recommendation be accepted and Dyfed-Powys Police charge £95 for the RIDE course, in line with the general average and as per South Wales Police

5f: Contract award – forensic analytical services

The CC confirmed that the proposal presented significant savings and recommended the contract be awarded. The CFO suggested the matter be considered by members in 12 months to monitor the situation.

Decision: The PCC approved that the contract for forensic analytical services be awarded as outlined in the report

Action: Forensic analytical services contract review to be discussed at a Policing Board meeting in 12 months' time

5g: Single tender award – finger print evidence

It was highlighted that the report had been brought to this forum due to the value and due to single tender nature, which required the CFO's approval. All were in agreement to progress the award.

Decision: That the contract for a finger print evidence imaging workstation be awarded to Foster and Freeman at a total cost of £72,380.99 excluding VAT

Any other business

Estates

Members of the Board were briefed by the CFO on progress in relation to the purchase of land for the Carmarthenshire custody suite. The CC advised the PCC that he was content from an operational perspective that the proposed location met requirements and as such it was agreed that the purchase be progressed.

Decision: That progress be made to purchase the land for the Carmarthenshire custody suite

Brecon Police Station

A discussion ensued regarding the future of Brecon Police Station. The CC committed to considering the operational requirements and advising accordingly.

Action: Consideration to be given to the operational requirements relating to Brecon Police Station

Pembrokeshire Public Service Board (PSB) funding

A request has been made by Pembrokeshire PSB for a financial contribution of up to £5,000 towards supporting the work of the Board. Whilst the PCC and CC felt they wished to support the principle of the request, further information was required before they could commit.

Action: PCC to write to the Pembrokeshire Public Service Board Chair outlining that they wished to support the principle of the request, but that further information was required before they could commit

ACTION SUMMARY FROM MEETING 16/01/17

Action N°	Action Summary	To be progressed by
PB 2097	To circulate a press release in relation to the CC's first Policing Board meeting, emphasising the positive relationship between the PCC and CC	OPCC
PB 2098	That the Policing Board Terms of Reference be reviewed and amendments made to reflect recent discussions	CM
PB 2099	Forensic analytical services contract review to be discussed at a Policing Board meeting in 12 months' time	OPCC to schedule
PB 2100	Consideration to be given to the operational requirements relating to Brecon Police Station	CC
PB 2101	PCC to write to the Pembrokeshire Public Service Board chair outlining that they wished to support the principle of the request, but that further information was required before they could commit	PCC