

Members:	Mr Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Simon Prince QPM (CC) Mrs Jayne Woods, Chief Finance Officer, OPCC (CFO)
Also Present:	Mrs Carys Morgans, Chief of Staff, OPCC (CM) Insp. Mark McSweeney, Staff Officer (MMS) PC Jo Thompson, Assistant Staff Officer (JT) Mrs Claire Bryant, Office Manager, OPCC (CB) Miss Jessica Williams, External Funding Manager, OPCC (JW) – part of meeting
Apologies:	Mr Adrian Williams, Director of Resources (DoR)

ACTION SUMMARY FROM MEETING 28/09/16

Action N°	Action Summary	Progress
PB 2055	PCC, CFO and DoF to meet with North Wales PCC to discuss police funding formula	Ongoing
PB 2056	Force to provide response to considerations raised in the Appropriate Adults paper at the next meeting	Complete
PB 2057	PCC, CC and CM to discuss HR matters following the meeting	Complete
PB 2058	Force to promote the success of the Stop and Search scheme compliance	Complete
PB 2059	DoR to share planned timescales for DCC appointment process with the PCC	Complete

DECISIONS ARISING FROM MEETING 10/10/16

Decision N°	Decision Summary	To be progressed by
PB T2 08	That the Appropriate Adults contract monitoring be undertaken by the Force	Custody Ch. Insp.

Minutes of meeting held on 28th September and matters arising

PB 2055 – meeting with North Wales PCC regarding funding formula. It was confirmed that arrangements were in progress. The PCC and CC confirmed the matter would be discussed at the All Wales Policing Group on 11th October. The PCC stated that all local

Leaders, MPs and AMs had been invited to Friday's summit on the funding formula. Eight representatives had confirmed attendance. It was suggested video conferencing facilities be offered if possible.

Action: Opportunity for video conferencing to be considered for the funding formula summit on 14/10/16

PB 2056 – Appropriate Adults usage. The CC confirmed that much advice and guidance had been provided to custody officers in relation to when to call on the Appropriate Adults service provided by Hafal. The CC clarified that friends and family are contacted first, and if contact is not made within a satisfactory time frame, a representative is requested from Hafal. Guidance suggests allowing up to one hour for adults and twenty minutes for children in custody to wait for friends or family to be contacted. The CC highlighted Local Authorities' duty to provide Appropriate Adults for vulnerable people in their care, and stated that custody officers may allow up to three hours for a Local Authority response before requesting services from Hafal. The CC considered that the service was not being misused, but there may be a tendency to default to the most readily available service.

The PCC queried if demand management work was supporting more realistic predicted expenditure, as the current costs were dramatically more than previously anticipated. The CC acknowledged that costs had been significantly underestimated. Work was ongoing to reduce costs where possible whilst still fulfilling the duty to provide the service, as well as to project more accurate costs for the future.

A discussion ensued regarding who should commission and monitor the service. It was agreed that as it is the CC's statutory responsibility to provide Appropriate Adult representation, the contract and budget monitoring should be the responsibility of the Force, with the OPCC continuing to scrutinise. It was suggested that the Chief Inspector of Custody and the Director of Commissioning continue to meet on a bi-monthly basis to review the usage, and that quarterly updates be provided at Policing Board meetings until Members are assured that usage and predicted costs are relatively stable.

Decision: Appropriate Adults contract monitoring to be undertaken by the Force

Action: Appropriate adult usage update to be provided to Policing Board on a quarterly basis

PB 2057 – HR matters. The CC requested that the matter be further discussed in private at the end of the Policing Board meeting.

PB 2058 – Stop and Search compliance communication. MMS confirmed this had been passed to Corporate Communications for action.

The PCC stated he had found the rape offence compliance report from HMIC interesting, and requested a summary be provided from the Force.

Action: Summary of rape offence compliance report from HMIC to be provided to PCC

Chief Constable's update

Operationally the Force had been very busy in the last fortnight. A violent incident involving dog attacks resulted in four officers being taken to hospital. Two of the injured officers remained off work as a result of their injuries. One individual had been remanded in custody on multiple charges. The CC advised of a fatal horse riding accident in Tregaron, and that investigations were ongoing regarding the supply of potentially contaminated drugs which had resulted in eight people being hospitalised in Builth Wells. Two motorcyclists had been killed in an incident on the A40. The PCC queried the current figures for fatal Road Traffic Collisions (RTCs), which MMS confirmed would be provided at the next meeting.

Action: Update on the number of fatal RTCs to be provided at the next Policing Board meeting

The CC noted the significant sentences issued following Operation Phobos, and confirmed commendations would follow for officers involved. MMS stated that the PCC would be invited to the ceremony.

Action: PCC to be invited to CC commendations ceremony

The CC confirmed there had been no change organisationally, with 7 members of staff currently suspended.

Police and Crime Commissioner's update

The PCC noted the cross-party financial planning summit scheduled for later that week. The urgent estates works tender was progressing – presentations had been received by tendering companies last week. The financing of longer term plans was currently being worked through. The PCC stated that the draft Police and Crime Plan would be submitted to the Police and Crime Panel on Friday.

JW entered the room.

Chief Finance Officer's update

The CFO stated that national gold group discussions were due to begin on 24th October regarding the funding formula. The PCC for North Wales would be representing Welsh Forces on the group, and a technical group was due to be set up to ensure the formula is

technically sound. Both DPP's and South Wales' CFOs had volunteered to join the technical working group. Formal consultation by the Home Office on the proposed formula was expected to begin on 23rd November and was likely to run until February. It is not yet known when the new formula would come into force, but early indications suggested it may be introduced for 2018/19.

It was confirmed that DPP's "Niche" bid to the Transformation Fund had been unsuccessful, but the collaborative "Wisdom" bid had been recommended for funding. It was agreed this would be discussed at the All Wales Policing Group.

The Innovation Fund would cease after the current projects had been completed, with all future monies being combined into the Transformation Fund. The CFO confirmed the Police Fund would be top sliced to contribute to the Transformation Fund. A discussion ensued regarding the need for more collaborative bids, and to pitch bids to deliver on the Policing Vision 2025, which was currently in draft form. The PCC expressed the need for bids to be developed alongside the research group, which was yet to be established. The PCC urged for this to be set up as a matter of urgency.

Action: Research group to be established and for an inaugural meeting to be held before the end of the year

Updates

Proceeds of Crime Act (POCA) funding (PB 2043)

JW presented the paper which outlined there was currently £315k in the POCA budget. The PCC expressed he was keen to reinvest the monies. The report proposed some of the funding be utilised to employ a financial investigator, which is in line with Home Office guidance for use of POCA funds. The CC considered this a wise use of funds, as the demand on this area was continuing to grow. The PCC sought assurance that the proposal was to increase the number of investigators, and not merely replace what may have been removed in the past. The PCC also queried if the position would require a police officer. The CC confirmed the role required forensic financial skills and not necessarily a warranted officer. The PCC enquired if the proposal was linked to demand and if one post was sufficient. It was agreed JW would clarify this and advise the PCC accordingly.

Action: Clarification regarding POCA funding proposal to be provide to PCC

The PCC raised the report recently received regarding road safety funding in response to a previous action. The PCC requested that further detail be provided regarding the proposal for how the money will be spent. It was agreed that the action (number 2005) would be re-opened.

JW left the meeting.

Forensic Medical Services update (PB 2021)

The CC stated that the ACC had met with the Chief Executive of Hywel Dda Health Board to discuss the matter. Whilst the health board were keen to be involved in providing such a service, it was felt that they did not currently have the capacity to manage the project. A discussion ensued regarding alternative options, where it was suggested the possibility of being included in the South Wales and Gwent collaboration be explored, prior to going out to tender for a new service. It was agreed the matter would be raised at the All Wales Policing Group, and discussed with the procurement department.

Action: Written update on progress on forensic medical services to be provided to PCC

Action: Forensic medical services to be discussed at All Wales Policing Group on 11/10/16 and discussed with procurement department

Any Other Business

Feedback from the public re. cannabis possession

The PCC raised a concern received via Twitter regarding the sentencing of an individual for cannabis possession. The PCC sought assurance that the Force prioritised those involved in the supply and distribution of drugs. The CC provided context around the case in question. The CC assured that low level users were not being targeted as a priority and the focus was on those supplying and distributing.

Kerosene spill in Carmarthen

The PCC raised the incident that had been publicised over the weekend. The PCC queried who the responsible agency was in determining if prosecutions were to be pursued. The CC stated this was being led by Natural Resources Wales, and a Chief Inspector would be attending an incident management meeting in due course. The PCC requested he be kept abreast of the situation.

Action: Update on management of kerosene spillage to be provided to PCC

The PCC also raised the ongoing traffic issues due to the partial closure of the A48, querying why cars leaving DPP HQ were appearing to be given preferential treatment during peak times. The CC assured that this had not been requested, and traffic flow was being managed by the Highways Authority.

ACTION SUMMARY FROM MEETING 10/10/16

Action N°	Action Summary	To be progressed by
PB 2060	Opportunity for video conferencing to be considered for the funding formula summit on 14/10/16	CM
PB 2061	Appropriate adult usage update to be provided to Policing Board on a quarterly basis	MMS
PB 2062	Summary of rape offence compliance report from HMIC to be provided to PCC	MMS
PB 2063	Update on the number of fatal RTCs to be provided at the next Policing Board meeting	MMS
PB 2064	PCC to be invited to CC commendations ceremony	MMS
PB 2065	Research group to be established and for an inaugural meeting to be held before the end of the year	CM
PB 2066	Clarification regarding POCA funding proposal to be provide to PCC	JW
PB 2005 (re-opened)	Report on how driver retraining surplus funds were spent to be provided to PCC, along with a plan for future expenditure	CFO
PB 2067	Written update on progress on forensic medical services to be provided to PCC	ACC
PB 2068	Forensic medical services to be discussed at All Wales Policing Group on 11/10/16 and discussed with procurement department	PCC
PB 2069	Update on management of kerosene spillage to be provided to PCC	MMS