

**PUBLIC SUMMARY**

<b>Members:</b>	Mr Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Simon Prince QPM (CC) Mrs Jayne Woods, Chief Finance Officer, OPCC (CFO) Mr Adrian Williams, Director of Resources (DoR)
<b>Also Present:</b>	Mrs Carys Morgans, Chief of Staff, OPCC (CM) Insp. Mark McSweeney, Staff Officer (MMS) PC Jo Thompson, Assistant Staff Officer (JT) Mrs Claire Bryant, Office Manager, OPCC (CB)

**ACTION SUMMARY FROM MEETING 16/09/16**

Action N°	Action Summary	Progress
PB 2048	CC to provide holding response to PCC for Gwent regarding all-Wales youth diversion and inclusion programme proposal	Completed
PB 2049	MMS to provide PCC with the names of officers involved in the recent murder conviction	Completed
PB 2050	Meeting with the Minister of State for Policing to be requested	Completed
PB 2051	EH to provide PCC with briefing on the police funding formula	Completed
PB 2052	PCC to draft letter to local MPs, AMs and Council Leaders highlighting funding formula concerns and to invite them to a briefing as a matter of urgency	Completed
PB 2053	PCC to raise the matter of the apprenticeship levy with the Cabinet Secretary for Communities and Children	Completed
PB 2054	External Funding Manager to progress opportunity to introduce an apprenticeship scheme in the OPCC	Completed

**Minutes of meeting held on 16<sup>th</sup> September and matters arising**

With one minor amendment, the minutes were agreed as a true record of the meeting.

Decision PB T2 07 - The PCC stated that it had come to his attention that DPP had not contributed to the National Ugly Mugs Scheme for the previous two years. A discussion ensued regarding this year's contribution request, with the CC suggesting it prudent to

secure the service for the future. Members reached agreement that the decision should stand in that the minimum contribution of £3,000 should be made.

PB 2043 – POCA funding business case. It was agreed this would be deferred to the next meeting.

PB 2044 – CCTV review. The PCC had received an update from the ACC on the matter, and the CFO was due to discuss the finances with the ACC following the meeting. The PCC emphasised the need for the project to progress and requested an update be provided at the beginning of December.

PB 2045 – financial planning summit. The OPCC were in the process of agreeing a date at the beginning of December.

PB 2046 – all-Wales youth diversion and inclusion programme. The PCC confirmed he had received an update from the Force prior to the meeting. The evaluation of the DPP programme would be completed at the end of October, following which the CC would be in a position to provide a recommendation to the PCC.

PB 2050 – meeting with the Minister of State for Policing. CM confirmed a meeting had been scheduled for 23<sup>rd</sup> November.

PB 2051 – briefing on the police funding formula. The PCC confirmed he had received information from the DoF. The CFO stated the DoF was in the process of developing a briefing paper including options for how a new formula might be applied. This would be provided in advance of the forthcoming meeting with the Minister.

PB 2052 – letter to local MPs, AMs and Council Leaders highlighting funding formula concerns. CM stated the letter had been sent inviting them to the meeting on 14<sup>th</sup> October. Alternative arrangements would be made with those who could not attend. A discussion ensued regarding the police funding formula, with the PCC stating the North Wales PCC would be representing all Welsh PCCs on the national gold group with the Association for Police and Crime Commissioners (APCC). The PCC suggested he, the CFO and DoF meet with the North Wales PCC to put across DPP's concerns. The CFO also considered it worthwhile to discuss concerns with similar rural forces in England. The CC agreed, suggesting North Yorkshire and Devon and Cornwall. The PCC stated the matter would be discussed at the All Wales Policing Group next month.

**Action: PCC, CFO and DoF to meet with North Wales PCC to discuss police funding formula**

PB 2054 – apprenticeship scheme. The PCC confirmed this was being progressed within the OPCC, and considered it worthwhile investigating the opportunities for the Force.

## **Chief Constable's update**

The CC confirmed the organisational status remained stable, with 7 individuals currently suspended.

The sentencing of 21 individuals involved in a large scale drugs conspiracy was anticipated on Friday. The CC advised of the light aircraft crash in Builth Wells, and that officer in Llanelli had appealed for witnesses to a robbery via tweets in Polish and had received a number of responses.

## **Police and Crime Commissioner's update**

The PCC highlighted the confirmation hearing for the preferred candidate for Chief Constable would be held on Friday 30<sup>th</sup> September. The corporate communications team were preparing media announcements to be released after the hearing.

The PCC had attended the National Police Memorial Day Service in London on Sunday 25<sup>th</sup> September, and was looking forward to it being held in Cardiff next year. The CC stated he had also attended and both considered it an excellent event.

## **Updates**

### ***Public Service Bureau (PSB) review***

CM explained this had been delayed due to staffing issues, but assured that the PSB was now appropriately resourced and the backlog of cases was steadily being addressed. CM stated work was underway, and a report with a proposal for the future of the PSB would be presented mid-November, in order to make a decision prior to the PSB staff members' contracts ending on December 31<sup>st</sup>.

### ***Appropriate Adults Scheme usage review***

The PCC noted the report provided by the Director of Commissioning. It was identified that £44k had been spent in the first quarter out of allocation of £90k for the year, resulting in the projected spend rising to £177k. The PCC requested clarification on the matter. The CC stated the scheme had to be operationally led rather than financially. The CC proposed that he consider the data presented, look at the operational needs and how Appropriate Adults is currently being delivered. The CC intended to return with a recommendation on whether it should be commissioned or a Force cost.

**Action: Force to provide response to considerations raised in the Appropriate Adults paper at the next meeting**

## **Any Other Business**

### ***Single tender award – IBM server and storage maintenance contract***

In accordance with the Corporate Governance Framework (CGF), the DoR presented the report for the CFO's approval. The CFO approved the extension of the contract for one year.

### ***Notification of grade changes***

The PCC noted the report submitted for consideration in accordance with the CGF. The DoR provided an overview of the paper, and a discussion ensued and it was agreed that a further discussion be held outside of the meeting.

**Action: PCC, CC and CM to discuss HR matters following the meeting**

### ***Stop and Search report***

The PCC raised a recent report which identified DPP as one of 11 forces meeting the PEEL inspection criteria on the best use of Stop and Search scheme. The PCC suggested the good news be promoted, which the CC agreed.

### ***DCC post***

The PCC queried the status of the DCC recruitment process. The DoR agreed to provide the PCC with the planned timetable.

### ***Record management systems***

MMS stated he had been tasked to look at potential record management systems, and planned to invite potential providers to deliver presentations to senior officers and the PCC.

**ACTION SUMMARY FROM MEETING 28/09/16**

<b>Action N°</b>	<b>Action Summary</b>	<b>To be progressed by</b>
<b>PB 2055</b>	<b>PCC, CFO and DoF to meet with North Wales PCC to discuss police funding formula</b>	<b>CFO</b>
<b>PB 2056</b>	<b>Force to provide response to considerations raised in the Appropriate Adults paper at the next meeting</b>	<b>CC / DoR</b>
<b>PB 2057</b>	<b>PCC, CC and CM to discuss HR matters following the meeting</b>	<b>CM</b>
<b>PB 2058</b>	<b>Force to promote the success of the Stop and Search scheme compliance</b>	<b>Corporate Communications</b>
<b>PB 2059</b>	<b>DoR to share planned timescales for DCC appointment process with the PCC</b>	<b>DoR</b>