

**PUBLIC SUMMARY**

<b>Members:</b>	Mr Christopher Salmon, Police and Crime Commissioner (PCC) T/Assistant Chief Constable Simon Powell (ACC) Mrs Jayne Woods, Chief Finance Officer (CFO) Mr Adrian Williams, Director of Resources (DoR)
<b>Also Present:</b>	Dr Helen Morgan-Howard, Chief of Staff, OPCC (HM-H) Insp. Mark McSweeney, Staff Officer (MMS) Mrs Claire Bryant, Office Manager, OPCC (CB) Marc Jones, Senior ICT Operational Manager (MJ) <i>[part of meeting]</i> Catherine Davies, Project Manager (CD) <i>[part of meeting]</i> Alison Perry, Director of Commissioning, OPCC (ALP) <i>[part of meeting]</i>
<b>Apologies:</b>	Chief Constable Simon Prince QPM (CC)

**ACTION SUMMARY FROM MEETING 02/03/16**

Action N°	Action Summary	Progress
PB 575	OPCC and Force to agree publishing of NPAS usage data following consideration of context to support the statistics	Completed
PB 576	MMS to progress estates issues with SARCs as a matter of urgency	Completed
PB 577	DPCC and Director of Commissioning to be identify link between victim's journey project and LCJB joint services review	Completed
PB 578	CFO to provide comparison of usage of the Appropriate Adults scheme with other Force areas	Completed – contained within 09/03/16 report
PB 579	CC to pursue response from firearms department regarding guidance for completing firearms licence applications	Completed

<b>DECISIONS ARISING FROM MEETING 09/03/16</b>		
<b>Decision N°</b>	<b>Decision Summary</b>	<b>To be progressed by</b>
<b>PB 097</b>	<b>The PCC approved the progression to tender for the procurement of a Body Worn Video solution</b>	<b>MJ</b>
<b>PB 099</b>	<b>That the summer youth engagement project (known as Motivating Our Youth in 2015) be repeated and the OPCC request quotes based on a clear project requirement</b>	<b>ALP</b>
<b>PB 100</b>	<b>The PCC approved the extension of the Appropriate Adults contract with Hafal, via the collaborative tender led by South Wales Police</b>	<b>CFO</b>
<b>PB 101</b>	<b>That a contribution of £12,417 be made to the Crimestoppers Bureau for 2016-17</b>	<b>CFO</b>

The PCC opened the meeting, welcoming MJ and CD.

### **Minutes of meeting held on 2<sup>nd</sup> March and matters arising**

PB 576 - The PCC was pleased to report that the estates and IT issues with the SARCs had now been resolved, and thanked those responsible.

PB 577 – It had been confirmed that the victim’s journey project and LCJB joint services review were synonymous.

### **Body Worn Video (BWV) Pilot presentation**

MJ presented feedback on the pilot. MJ stated that a national framework presented a number of packages to suit DPPs requirements. Initial feedback from members of the public was positive towards officers wearing cameras. It was reported that some concerns were raised by officers prior to the trial, as it was thought the purpose was to monitor officer behaviour. Through the trial, perceptions have altered as officers have embraced the cameras as a source of evidence and support, especially in negating complaints. Single crew officers were reported to feel more confident attending incidents alone.

The finances associated with rolling out BWV across the Force was discussed, with the CFO confirming that £400k had been identified for the year one capital expenditure to purchase the cameras. MJ recommended Option 3, in which each police officer and Police Community Support Officers (PCSOs) would be equipped with their own personal

issue unit. This would result in the purchase of 800 units. It was thought this would encourage personal responsibility for the care of the units, and would maximise the recording opportunities, as there would be no delay in transferring between shifts if each officer had their own camera. The PCC queried if Special Constables (SCs) would also be issued with cameras. It was stated that a pool of cameras could be procured for use by SCs, as is the situation with mobile devices.

The PCC queried whether other Forces were utilising BWV. MJ stated that a procurement framework led by East Midlands Police would be utilised by DPP. It was reported that Gwent were using some cameras, but South Wales were not. MJ reported there were very few technical issues arising from the pilot, highlighting the simplicity of their use.

The CFO requested further information on the arrangements for data management and cleansing. MJ clarified the storage solutions being considered for uploaded videos, stating that the Management of Police Information review team would be responsible for managing the retention and disposal schedules. The PCC sought assurance that the evidence could be shared with the Crown Prosecution Service for the purposes of trials. MJ confirmed that provided the appropriate interfaces were available, this could be done, and had been achieved within the pilot.

**Decision: The PCC approved the progression to tender for the procurement of a Body Worn Video solution**

**Action: MJ to provide tender specification for Body Worn Video project to Policing Board members prior to issue**

CD left the meeting.

### **Assistant Chief Constable's update**

The ACC provided an overview of key operational incidents, including: a fatal road traffic collision involving one vehicle; a multi-agency operation with the Roads Policing Unit in Pembrokeshire which had resulted in a number of road traffic offences being identified and dealt with; Operation Darwen in Brecon which had notably stopped three vehicles travelling in excess of 100 mph; and a joint operation with West Mercia.

Two individuals had been arrested after a PCSO in Newtown had utilised their local knowledge and engagement with the community to identify a vulnerable person who was a victim of crime. A vulnerable person in Pembrokeshire had been found following a search by officers.

The ACC reported that a total of 5 officers and staff were currently suspended.

## **Police and Crime Commissioner's update**

The PCC thanked the PCSO who had accompanied him at his recent Your Voice Day in Builth Wells. The PCC raised two queries from members of the public, which the Force would respond to following the meeting.

The PCC queried why there was a delay in launching the Community Speed Watch scheme. The ACC stated that collaboration with North Wales Police regarding the administrative process was being progressed and would be resolved within a few weeks. The PCC urged the matter be progressed in order to launch the schemes as soon as possible.

## **Chief Finance Officer's update**

The CFO and Director of Finance had met with Wales Audit Office (WAO) to agree the plan for the 2015/16 year-end audit. Concerns over the timeliness of data provided by South Wales Police regarding collaboration had been identified. WAO were unable to confirm the timescale for this being completed. Concerns had also been raised in relation to WAO's reliance on HMIC reports on efficiency and effectiveness in order to form a view on the value for money provided by DPP. The CFO and DoF had requested that alternative approaches to demonstrate what has been done be considered, as some of the HMIC reports were not considered to accurately reflect the current situation. The fee for the end of year audit had been estimated at the same cost as the previous year.

Treasury management changes would be progressed by the CFO.

## **Director of Resources's update**

The DoR reported that the Spending Wisely programme was progressing well. Advertisements for roles transferring from officers to staff as part of the workforce modernisation agenda were imminent. The DoR assured that the number of police officers would be maintained through the process. A three phased process to consider demand based resourcing was underway, and would be reviewed in August. The PCC requested sight of the updated demand profile. MMS reported the profile was a work in progress. The PCC expressed that the profile should be refreshed regularly and therefore be visible at any point. It was identified that an action had been raised previously in a Policing Accountability Board meeting. It was agreed the matter be resolved following the meeting.

The CFO queried that savings of £4m were initially proposed through the Spending Wisely programme before recruiting more officers to bring figures back to establishment. This was subject to the PCCs approval following confirmation of the funding formula review. The PCC clarified that this approval remained on hold. The DoR confirmed that

officer numbers would therefore decrease as the Sergeant posts are reduced as part of the Spending Wisely plan.

The DoR reported that discussions with South Wales Police regarding custody provision were in progress.

MJ left the meeting. ALP arrived.

### **Youth prevention proposal**

ALP provided an update on previous discussions; School Liaison Officers (SLOs) would be integrated into Neighbourhood Policing Teams (NPTs) and line managed by NPT Sergeants from 1<sup>st</sup> April 2016. With regard to the targeted prevention of youth offending work, Service Level Agreements had been drafted between the OPCC and Youth Offending Teams which identify the principles, aims and outcomes expected.

The Commissioner's feedback regarding the Motivating Our Youth project was reiterated, including: a tighter criteria for inclusion, wider partner involvement (in particular third sector and cadet schemes), a more challenging format, improved longevity in terms of links to wider ongoing programmes of activity and continuation of the themes within lesson plans/ongoing contact with the young people and ensuring value for money. A paper was presented outlining the Force's proposed changes to the Motivating our Youth project for 2016 based on these recommendations. Board members agreed that the project was worthwhile in principle and provided a valuable opportunity to reach young people at risk of offending. The PCC agreed a summer youth engagement project will be progressed in line with the criteria laid out, the budget for which is a maximum of £12,000.

**Action: ALP to produce requirement for, and plan for the procurement of a youth engagement project**

**Decision: That the summer youth engagement project (known as Motivating Our Youth in 2015) be repeated and the OPCC request quotes based on a clear project requirement**

### **Appropriate Adults contract**

ALP provided a background to the report provided, stating that approval was sought to award a renewal of contract under a framework managed by South Wales Police. The report highlighted the reasons for the significant increase in actual costs from the original estimate provided for 2015/16. The anticipated costs and associated budget arrangements were clarified, and appropriate mechanisms to ensure the budget would be closely monitored were identified.

It was identified that DPP utilise the service more heavily per head of detainees than South Wales Police. The PCC urged that the service be closely monitored to ensure it is used appropriately, and that family and friends are sought in the first instance prior to requesting representatives from the Appropriate Adults programme.

It was agreed that the budget for future years be identified appropriately, and evidence of how and why the service is being used be reported to Policing Board members in six months' time.

**Decision: The PCC approved the extension of the Appropriate Adults contract with Hafal, via the collaborative tender led by South Wales Police**

**Action: CFO to provide benchmark data of the Appropriate Adult scheme, comparing DPP's use with other Forces**

**Action: Appropriate Adult scheme usage and associated budget be reviewed in six months' time**

## **Any Other Business**

### ***Correspondence received***

#### *Crimestoppers*

The PCC requested feedback on a request from Crimestoppers for a financial contribution. The ACC stated 317 calls into the Force had come through Crimestoppers. The PCC agreed to continue DPP's contribution. The CFO agreed to identify the appropriate budget for the contribution.

**Decision: That a contribution of £12,417 be made to the Crimestoppers Bureau for 2016-17**

**Action: CFO to identify appropriate budget for the Crimestoppers Bureau contribution**

#### *Association for Police and Crime Commissioners*

The PCC drew members' attention to a letter received from the Association for Police and Crime Commissioners and National Police Chiefs' Council regarding the policing and criminal justice system common platform programme. The letter was noted and it was agreed the matter be considered within wider IT discussions.

**Multi-Agency Risk Assessment Conference (MARAC) Administration / Coordination**

ALP raised recommendations from Safe Lives regarding the number of administrators / coordinators required for MARACs across DPP. It was identified that one out of the recommended 4 administrators were in post. The ACC stated that this was being considered as part of the Force-wide resource review.

**Action: Force to confirm a date for the Protecting Vulnerable People resource review, to include MARAC administration provision, to be reported to a Policing Board meeting**

The PCC closed the meeting by thanking ACC Simon Powell for his service in the police force and wishing him the very best for his imminent retirement.

<b>ACTION SUMMARY FROM MEETING 02/03/16</b>		
<b>Action N°</b>	<b>Action Summary</b>	<b>To be progressed by</b>
<b>PB 580</b>	<b>MJ to provide tender specification for Body Worn Video project to Policing Board members prior to issue</b>	<b>MJ</b>
<b>PB 581</b>	<b>ALP to produce requirement for, and plan for the procurement of a youth engagement project</b>	<b>ALP</b>
<b>PB 582</b>	<b>CFO to provide benchmark data of the Appropriate Adult scheme, comparing DPP's use with other Forces</b>	<b>CFO</b>
<b>PB 583</b>	<b>Appropriate Adult scheme usage and associated budget be reviewed in six months' time</b>	<b>CFO</b>
<b>PB 584</b>	<b>CFO to identify appropriate budget for the Crimestoppers Bureau contribution</b>	<b>CFO</b>
<b>PB 585</b>	<b>Force to confirm a date for the Protecting Vulnerable People resource review, to include MARAC administration provision, to be reported to a Policing Board meeting</b>	<b>MMS</b>