

PUBLIC SUMMARY

Members:	Mr Christopher Salmon, Police and Crime Commissioner (PCC) Mrs Jayne Woods, Chief Finance Officer (CFO) T/Deputy Chief Constable Liane James (DCC) Mr Adrian Williams, Director of Resources (DoR)
Also Present:	Dr Helen Morgan-Howard, Chief of Staff, OPCC (HM-H) Mr Heddwyn Thomas, Director of Estates (HT) Mrs Alison Perry, Director of Commissioning (ALP) Mrs Claire Bryant, Office Manager, OPCC (CB) Insp. Mark McSweeney, Staff Officer (MMS)
Apologies:	Chief Constable Simon Prince QPM (CC)

ACTION SUMMARY FROM MEETING 04/02/16

Action N°	Action Summary	Progress
PB 551	ALP and CP to consider how the MoY programme is incorporated into the new youth offending proposals	In progress – to be merged with PB 552
PB 552	CP to finalise the SCPO work and review quality assurance arrangements	In progress – to be merged with PB 551
PB 553	Force to share the NPAS usage statistics at the next Policing Board meeting	Completed
PB 554	ALP to contact South Wales to ascertain their intentions regarding the GPS tagging technology pilot, and to respond to APCC to express an interest for DPP to become involved, by 18 th February	Completed
PB 555	DPCC to discuss Airwave and Microsoft Licence proposals with Police ICT Company	Completed
PB 556	Microsoft licences proposal to be reconsidered at a Policing Board meeting following DPCC's feedback from discussion with Police ICT Company	Completed
PB 557	Progress on discussions with local health boards regarding Forensic Medical Services to be reviewed at a Policing Board meeting in June	In progress
PB 558	Collaboration with commercial sector to be incorporated into Assistant Director role profile	Completed

PB 559	Reporting structure for Assistant Director to be clarified prior to advertising the vacancy	In progress – share when advertised
PB 560	Breakdown of travel services off-contract spending to be reported to Policing Board meeting	In progress
PB 561	CC to communicate intention for handheld device rollout with Special Constabulary	Completed
PB 562	MMS to provide date of completion for IT work regarding Gwalia Case Management System connection by the end of the day	In progress – update on 17/02/16
PB 563	IT issues at Newtown SARC to be rectified as soon as possible	Completed
PB 564	Appropriate Adults scheme to be reviewed to include how and why it is used and the cost by the end of February	In progress

DECISIONS ARISING FROM MEETING 10/02/16		
Decision N°	Decision Summary	To be progressed by
PB 095	That the alcohol diversionary programme be piloted for a 12 month period	ALP
PB 096	That the Blue Light Work with Dependent Drinkers be supported	DPCC

T/ Deputy Chief Constable's update

The DCC provided an overview of key operational matters from the previous week; including a multi-agency speed awareness operation at Nantgaredig school, an arrest in relation to possession of prohibited weapons, the response to an attempted suicide and the successful arrest following a theft at a jewellers in Pembroke Dock. Five employees remained suspended.

Police and Crime Commissioner's update

The PCC stated that the Police ICT Company would be meeting the DPCC tomorrow and would welcome attendance from the IT department if possible. The PCC raised that Newbridge-on-Wye residents had reported concerns regarding speeding through the village and were keen to establish a Community Speed Watch (CSW) scheme. The PCC had advised them to contact their local NPT. The PCC sought assurance that the Force

were happy with the response from GoSafe to address areas of community concern. The PCC also requested a status update regarding the Trecastle CSW scheme.

Action: Force to respond to PCC regarding GoSafe response to community concerns and provide an update on the Trecastle CSW

Chief Finance Officer's update

The CFO stated that the final settlement had been received, which was unchanged from the draft in terms of revenue budget. The capital budget had decreased from last year, and Counter Terrorism and the Transformational Fund was yet to be confirmed. The DoF and CFO had met with the internal auditors to plan the work for 2016/17. The CFO requested that any additional areas of focus should be fed through to the CFO or DoF.

Precept

The CFO presented the report which had been submitted to the Police and Crime Panel. The report and appendices were noted by members, with the PCC agreeing to sign the relevant decision log. The CFO noted that last year's precept decision had not been published on the OPCC website, but had been appropriately signed, and would be published as necessary.

Action: PCC to sign precept decision log for publishing, along with the previous year's decision

Director of Resources's update

The DoR stated that the next update for the handheld devices would take place on the 23rd February, and would include e-witness statements and firearms licencing software. The PCC raised that the national firearms system was in the process of being re-commissioned by the Police ICT Company.

PAB 274 – Motoring courses letters

The DoR presented the report, stating that progress had been made in processing letters in a timely manner. Work was being done with the driver retraining department to align course planning with ticket processing. It was considered that the process improvements and the introduction of a three week deadline for registering for courses have resulted in an increase in those wishing to attend the educational courses. The CFO stated that she would like to undertake performance monitoring of the whole of traffic processing to ensure improvements in one area were not adversely affecting other areas. It was agreed the matter be reviewed in 3 months. The PCC urged that the distribution of days be used as a measure of effectiveness rather than average days, so that outliers are

identified. DoR clarified this was already measured and would be included in the next review. The CFO stated that the driver retraining department reported that much of their time was taken up providing information to the public following letters they had been issued from GoSafe. It was suggested that all letters, including those issued by GoSafe, be reviewed to ensure they provide clear information.

Action: For traffic processes to be reviewed at a Policing Board in May, and for all motoring offence letters to be reviewed

Commissioning

Alcohol diversion proposal

ALP presented the proposal, providing a background to its origin. The proposal was for a 12 month pilot of an alcohol or drug diversionary course being offered to first time offenders as an alternative to paying the £90 fine following a Public Notice for Disorder (PND). The Gwent framework provided another option for consideration; however the cost of this was currently unknown. The DCC expressed concern over whether individuals would have the means to pay for attendance on the course. A discussion ensued regarding the current options open to recipients of a PND, and how the proposal would enhance the options available. Currently, an individual could choose to pay the £90 fine, or attend court. The proposal presented suggested an additional option of attending a diversionary course at a cost of £45. It was queried if there was a time limit for completing a conditional caution, as this would have an impact on the viability of the course offer. The PCC highlighted the need to confirm whether the pilot was considered worthwhile, and that the administration could be undertaken. The DoR confirmed the pilot could be administered, provided a streamlined process was developed.

Action: MMS to confirm time limit for conditional cautions

Decision: That the alcohol diversionary programme be piloted for a 12 month period

Blue Light Work on Dependent Drinkers

The PCC and ALP provided an overview of an email received from Alcohol Concern Cymru who were seeking support to establish the Blue Light approach to working with long-term heavy drinkers. Members were happy to support the initiative and it was confirmed the DPCC would meet with Alcohol Concern Cymru to discuss.

Decision: That the Blue Light Work with Dependent Drinkers be supported

Any Other Business

Action from Local Criminal Justice Board (LCJB)

ALP raised an action emerging from the recent LCJB meeting regarding information sharing between DPP and the National Probation Service (NPS). It was agreed the DCC would follow up the matter.

Action: DCC to follow up on the action from LCJB regarding data sharing with NPS

Letter to Pembrey and Burry Port Town Council

The letter, sent by the PCC, was noted by members.

ACTION SUMMARY FROM MEETING 10/02/16		
Action N°	Action Summary	To be progressed by
PB 565	Force to respond to PCC regarding GoSafe response to community concerns and provide an update on the Trecastle CSW	DCC
PB 566	PCC to sign precept decision log for publishing, along with the previous year's decision	PCC
PB 567	For traffic processes to be reviewed at a Policing Board in May, and for all motoring offence letters to be reviewed	DoR
PB 570	DCC to follow up on the action from LCJB regarding data sharing with NPS	DCC