

Members:	Mr Christopher Salmon, Police and Crime Commissioner (PCC) Chief Constable Simon Prince QPM (CC) Mr Adrian Williams, Director of Resources (DoR)
Also Present:	Mr Tim Burton, Deputy Police and Crime Commissioner (DPCC) Dr Helen Morgan-Howard, Chief of Staff, OPCC (HM-H) Superintendent Claire Parmenter (CP) Mrs Alison Perry, Director of Commissioning (ALP) Mrs Claire Bryant, Office Manager, OPCC (CB) Insp. Mark McSweeney, Staff Officer (MMS)
Apologies:	Mrs Jayne Woods, Chief Finance Officer (CFO)

ACTION SUMMARY FROM MEETING 13/01/16

Action N°	Action Summary	Progress
PB 549	CC to answer questions raised by Children's Commissioner regarding sexting cases and DPCC to respond to Children's Commissioner	Completed
PB 550	Response to Hywel Dda transformation of mental health services consultation to be provided to the PCC	Completed

DECISIONS ARISING FROM MEETING 04/02/16

Decision N°	Decision Summary	To be progressed by
PB 091	That the proposals for youth offending work be progressed	ALP
PB 092	That the Airwave Pronto contract be continued for the 4 year term on confirmation of positive feedback from the Police ICT Company	DoR
PB 093	That the Forensic Medical Services contract be awarded to Castlerock Recruitment Group for one year, to allow the opportunity for partnership with local Health Board to be explored	DoR
PB 094	That the travel services contract be awarded to CTM Limited	DoR

The PCC opened the meeting agreeing to a change in the running order of the meeting to allow attending officers to return to their duties.

The PCC sought clarification on the accuracy of the minutes. The CC confirmed that the figure for Case Administration Tracking System (CATS) compliance was correct, and was due to issues with recording. One grammatical error was identified.

Youth Offending proposals

ALP provided a background to the rationale for the proposals, highlighting that actions had been identified previously at a Policing Board meeting. CP provided an overview of the young people prevention work review she had conducted, highlighting the salient points raised within the report. The PCC queried how the 25% improvement in behaviour and attitude following attendance on the Motivating our Youth (MoY) project was measured. CP clarified that the children were asked the same questions before and after attendance on the course.

CP identified a number of recommendations for the development of the School Liaison Programme, including greater alignment between School Community Police Officers (SCPOs) and Neighbourhood Policing Teams (NPTs), an increased involvement of third sector organisations, and the coordinator attending divisional tasking groups. The PCC queried the regional coordinator's role. CP stated their role was to quality assure the programme and ensure consistency of delivery. A discussion ensued regarding the appropriateness of having coordinators at a local and national level. CP explained that the structure allowed timely modernisation of the curriculum allowing the programme to respond to trends in crime and behaviour. The PCC queried if schools could quality assure the lessons themselves. CP suggested there may be a question of capacity, and that a teacher has to be present to support the SCPO. By employing a central coordinator, consistency across DPP is ensured. The CC highlighted the scheme was intended to not only meet the schools' needs but also the priorities of DPP, and was reassured the structure supports this consistency.

CP stated that internal marketing needed improving to raise awareness of the SCPO role, and it was felt alignment with the NPTs would support this. The PCC was supportive of the NPT alignment. CP stated that the third sector would only be involved in providing an input if appropriately trained and accredited individuals were available to deliver to the young people.

The PCC agreed that DPP should proceed with the proposed local delivery whilst awaiting feedback from Welsh Government regarding the future funding of the All Wales School Liaison Core Programme. He urged that CP consider the opportunity for NPTs to perform quality assurance and liaison with school head teachers to strengthen local relationships. The PCC stated that he trusted head teachers were in control of what was delivered in their schools, and would like more direct involvement with individual schools.

The CC stated that care was required to ensure the SCPO did not get drawn into other NPT work and away from their school commitments, and this required close monitoring.

The DPCC stated he was aware that schools would likely be content with the additional delivery received from the SCPOs, but it had been brought to his attention that some schools found it difficult to get hold of their SCPO when they had a policing matter to deal with. The DPCC also raised a number of queries regarding the effectiveness of the MoY programme. CP stated that he MoY post attendance evaluation answered these questions. The CC stated that a school having instant access to SCPOs was not realistic due to the large number of schools they covered, but the PCC agreed that alignment with the NPT team would improve this access.

The PCC stated that he was only willing to continue to fund the MoY project if it was re-oriented to focus on the young people involved and led by external partners with support from the Police. ALP stated that the proposals being put forward for consideration may provide an opportunity to incorporate the MoY programme. Feedback had been received from partners regarding concern over how quickly issues raised featured in the lessons delivered. ALP considered that the coordinator attending tasking meetings would support this and the post holder should be able to link with key partners to ensure consistency of messages.

ALP presented the youth proposal paper, explaining that a multi-agency engagement panel would consider each referral against a framework to assess who would be put forward for intervention. She clarified that the third sector currently provided support intervention packages, but it had been identified there were gaps in areas such as anger management and family support. The proposal was to pilot the programme in each local authority for a one year period, to which the PCC agreed.

The CC urged caution over being critical of those trying to do a good job within current programmes. The PCC stated he believed the intention to be right, but the focus on the young people needed to be foremost. He also urged that expertise from outside be utilised to support delivery.

Decision: That the proposals for youth offending work be progressed

Action: ALP and CP to consider how the MoY programme is incorporated into the new youth offending proposals

Action: CP to finalise the SCPO work and review quality assurance arrangements

Chief Constable's update

The CC provided a brief overview of key incidents, including the arrest of a person following an alleged robbery of a shop in Cardigan. The individual had also been linked

to other incidents and was a person of interest in other areas. A vulnerable person had been found and rescued safely from a lake through a joint response by the Police and Coastguard. There had been an issue with the helicopter response on this occasion. It was agreed that National Police Air Service (NPAS) usage statistics be considered at the next Policing Board meeting.

Action: Force to share the NPAS usage statistics at the next Policing Board meeting

Police and Crime Commissioner's update

The PCC highlighted an issue from the recent Local Criminal Justice Board meeting, regarding the joint service review. The PCC requested the CC's assistance in progressing the review. The PCC had attended a criminal justice reform meeting and considered there was change afoot.

GPS Tagging Pilots

The PCC and ALP discussed the request from the Ministry of Justice (MoJ) for Forces interested in piloting GPS tagging technology. The CC stated DPP could become involved but required more information and considered DPP might not have the numbers necessary to run a significant pilot. It was agreed that a partnership with a neighbouring Force may be possible in order to progress a trial. ALP agreed to discuss the possibility with South Wales Police and respond to the MoJ to express an interest.

Action: ALP to contact South Wales to ascertain their intentions regarding the GPS tagging technology pilot, and to respond to APCC to express an interest for DPP to become involved, by 18th February

Director of Resources' update

Airwave Pronto process delivery and support

The DoR presented the report, explaining that the Force were approaching half way of a four year contract, at which point a decision was needed as to whether to proceed with the contract and associated payment of £175k for the first two years' contribution and £180k for the purchase of a site licence. The DoR considered the site licence to be the most cost effective option given the benefit and additional processes available. A discussion ensued regarding guidance from the Police ICT Company. It was agreed that the DPCC discuss the proposed contract with the Police ICT Company to ensure the contract provided the best value for money.

Decision: That the Airwave Pronto contract be continued for the 4 year term on confirmation of positive feedback from the Police ICT Company

Microsoft licencing position

The DoR presented the report, highlighting that the current agreement was due to expire at the end of March. It was recommended that an enterprise agreement subscription be entered, at a cost of £772k over two years, which would reduce the cost by 20%. The agreement would also allow flexibility to end the agreement at any point to allow for any developments coming from the Police ICT Company. The DoR stated that other packages had been considered, however this was considered the most appropriate. The PCC queried if economies of scale could be achieved through collaborations with other Force areas. It was agreed that the DPCC also discuss the Police ICT Company's position on this matter prior to proceeding with the contract.

Action: Microsoft licences proposal to be reconsidered at a Policing Board meeting following DPCC's feedback from discussion with Police ICT Company

Forensic Medical Services procurement

The DoR presented the report, which proposed a one year contract with the option to extend for an additional year. It was confirmed that the proposed contract provided a like for like replacement of the current agreement, and thus paediatric services were unable to be provided at this time. The PCC queried if progress had been made with other potential providers. The CC stated that discussions were ongoing with Hywel Dda Health Board. HM-H clarified that the contract had already been signed, but there may be an opportunity to collaborate on a service with South Wales if the scoping of local collaboration options is likely to be delayed. It was highlighted that some shortcomings had been identified in the South Wales collaboration, which is why it had not been agreed so far. The PCC agreed to the one year contract, stating that discussions with other potential providers be progressed during the year. The CC agreed that if an agreement could not be reached in the year with a health board, an alternative long term solution would need to be found. The PCC requested an update at a meeting in June.

Decision: That the Forensic Medical Services contract be awarded to Castlerock Recruitment Group for one year, to allow the opportunity for partnership with local Health Board to be explored

Action: Progress on discussions with local health boards regarding Forensic Medical Services to be reviewed at a Policing Board meeting in June

Assistant Director collaboration and efficiency post

The DoR presented the job description and person specification, briefly explaining the rationale for the post. An opportunity had arisen from a vacant position and a role currently performed by an individual on secondment. A discussion ensued, resulting in the PCC requesting that collaboration with the commercial sector be included in the job description, and that the reporting structure be clarified prior to advertising the vacancy.

Action: Collaboration with commercial sector to be incorporated into Assistant Director role profile

Action: Reporting structure for Assistant Director to be clarified prior to advertising the vacancy

Estates Internal Audit

The DoR provided a brief update in relation to the estates internal audit which had been put on hold, in response to an outstanding action. The DoR confirmed extra checks and balances had been put into place in response to an issue identified regarding bills being issued to leasees.

Travel Services contract approval

The PCC considered the paper for approval, and queried how much is spent off-contract and why. The DoR stated this was allowed for certain circumstances, as per policy. The PCC approved the proposed contract. The PCC sought confirmation that the HQ accommodation refurbishment was not currently being progressed. It was confirmed that a paper was being brought to the Policing Board meeting next week regarding the matter.

Action: Breakdown of travel services off-contract spending to be reported to Policing Board meeting

Decision: That the travel services contract be awarded to CTM Limited

Any Other Business

Special Constabulary future development and resources

The PCC raised a plea from a member of the Special Constabulary that they be provided with handheld devices. The CC stated that this would be possible should a site licence be purchased as discussed earlier. The CC considered it a matter of not if, but when and

how. It was agreed that the CC would communicate with the Special Constabulary to provide an update.

Action: CC to communicate intention for handheld device rollout with Special Constabulary

ALP raised two concerns regarding IT. The IT department had assured that the work to align the Gwalia case management system and ASBIS would be done, but no progress had been made to date. The issue was delaying ASB contract work and required urgent attention. It was agreed that the matter be pursued as a matter of urgency.

Action: MMS to provide date of completion for IT work regarding Gwalia Case Management System connection by the end of the day

It had been highlighted previously that the Newtown Sexual Abuse Referral Centre (SARC) had reported some time ago that they had no phone or wi-fi installed, which was of concern. It was agreed that this would also be pursued as a matter of urgency.

Action: IT issues at Newtown SARC to be rectified as soon as possible

HM-H raised a query from the CFO, that the original estimated expenditure for the provision of appropriate adults in custody was £14k, but monthly expenditure provided projections of a final spend of £114k. The CFO had stated that she did not want to give the message that the provision should stop, but was seeking clarification over how the original estimate was reached, how the current estimate was so high, how current spend was being monitored, and how the service was being used. The PCC stated that it had been noted in the Local Criminal Justice Board that it was considered grossly overused. It was agreed that the data regarding appropriate adults be considered at a future meeting.

Action: Appropriate Adults scheme to be reviewed to include how and why it is used and the cost by the end of February

MMS stated that two PCs had been selected for the Great Britain Police rugby squad. Members congratulated Kevin Allen and Alun Davies on their achievement.

ACTION SUMMARY FROM MEETING 04/02/16		
Action N°	Action Summary	To be progressed by
PB 551	ALP and CP to consider how the MoY programme is incorporated into the new youth offending proposals	ALP / CP
PB 552	CP to finalise the SCPO work and review quality assurance arrangements	CP
PB 553	Force to share the NPAS usage statistics at the next Policing Board meeting	MMS

PB 554	ALP to contact South Wales to ascertain their intentions regarding the GPS tagging technology pilot, and to respond to APCC to express an interest for DPP to become involved, by 18th February	ALP
PB 555	DPCC to discuss Airwave and Microsoft Licence proposals with Police ICT Company	DPCC
PB 556	Microsoft licences proposal to be reconsidered at a Policing Board meeting following DPCC's feedback from discussion with Police ICT Company	DoR
PB 557	Progress on discussions with local health boards regarding Forensic Medical Services to be reviewed at a Policing Board meeting in June	DoR
PB 558	Collaboration with commercial sector to be incorporated into Assistant Director role profile	CC
PB 559	Reporting structure for Assistant Director to be clarified prior to advertising the vacancy	CC
PB 560	Breakdown of travel services off-contract spending to be reported to Policing Board meeting	DoR
PB 561	CC to communicate intention for handheld device rollout with Special Constabulary	CC
PB 562	MMS to provide date of completion for IT work regarding Gwalia Case Management System connection by the end of the day	MMS
PB 563	IT issues at Newtown SARC to be rectified as soon as possible	MMS
PB 564	Appropriate Adults scheme to be reviewed to include how and why it is used and the cost by the end of February	MMS