Date: 2nd December 2015

### TO: The Police and Crime Commissioner, Chief Constable and Members of the Joint Audit Committee

### (Mr G Evans, Mr A Kenwright, Mrs A Williams, Mr M MacDonald)

Copy to: Mrs J Woods, Chief Finance Officer

ACPO and Senior Officers/Staff

Representatives from TIAA and Wales Audit Office

Press and Libraries

Dear Sir/Madam,

A meeting of the **Joint Audit Committee** will be held on **Wednesday 9th December 2015** at **10:00am** in **Room SCC004** of the **Strategic Command Centre,** **Police Headquarters, Llangunnor, Carmarthen** for the transaction of the business on the attached agenda. Members of the Press and Public may attend this meeting.

Yours faithfully



# Helen Morgan-Howard

**Temporary Chief of Staff**

Encs.

## A G E N D A

1. Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the meeting held on 23rd September 2015



1. Matters arising
2. To receive an update on Business Continuity arrangements
3. To consider the External Auditor’s annual Audit Letters for 2014-15



1. Wales Audit Office Matters arising from 2014-15 audit letters – Management responses to follow



1. To consider the Summary Internal Audit Progress report
2. To consider the following reports of the Internal Auditors:

a) Assurance Review of Creditor Payments

b) Assurance Review of Pension Arrangements

c) Assurance Review of Document and Evidence Retention Management Arrangements

d) Assurance Review of the Strategic Planning Arrangements

e) Assurance Review of the Payroll arrangements

f) Interim Follow Up Review 2015/16

1. To consider TIAA’s internal audit contract
2. To receive an update on HMIC activity – to follow
3. To receive the minutes of the Corporate Governance Group meeting 10th   
    November 2015



1. Any other business