



REPORT / SUMMARY DECISION SHEET

PURPOSE: COMMISSIONER DECISION – REF. DLI077

Timing: Routine

Title: Vetting Policy for Llanelli Custody and Station New Build Site Contractors.

**Category of Decision / Business Area Impact:
Professional Standards/Estates**

Executive Summary:

Due to the size of this project and the sheer number of contractors who will be involved, the Director of Estates met with the Senior Manager of Professional Standards and a Senior Vetting Officer to establish a vetting policy for this site. It was agreed that:

- **all Main Consultants and the Main Contractor having access to the detailed design would need to be fully vetted to work on the project and would need to complete a full DDA.**
- **it will be the Main Contractor's responsibility to pass on design information for tender to third parties, obtain their confidentiality agreements and control the data under DPP guidelines.**
- **DPP design documentation issued for tender would, as far as is practicable, not denote the use of each room. Instead room numbers would be used rather than Team/Usage names. DPP would hold detailed plans with names on rooms for restricted use only by the design team and internal OPCC/DPP use.**
- **Package Contractors working on the project would not need to be vetted; this would include trades working on ground works, main frame/structure, internal structure layout and first fix works.**
- **In advance of the 2nd fix stage, anticipated to be in the last 8-12 weeks of the project, another meeting will be held between the above mentioned parties to properly evaluate the vetting requirement for the second fix. This stage is where the sensitive information on the project will be divulged, such as where security systems and fittings would be installed.**

Recommendation:

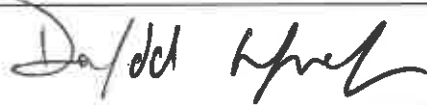
The Commissioner is asked to review the above information and approve the policy as summarised.

Police and Crime Commissioner for Dyfed-Powys

I confirm I have considered whether or not I have any personal or prejudicial interest in this matter and take the proposed decision in compliance with the Nolan Principles for Conduct in Public Life.

The above request has my approval / ~~does not have my approval~~ / I note the information contained within the report (delete as appropriate)

Signature:



Date:

14/6/2018