

Meeting:	Policing Board
Venue:	OPCC Conf. Room
Date:	June the 19th 2018
Time:	09:00 – 11:00

Members:	Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Mark Collins (CC) Carys Morgans, Chief of Staff, OPCC (CoS) Beverley Peatling (CFO)
Also Present:	PS Sian Davies (SD) Miss Mair Harries (MH)
Apologies	Insp. Gwyndaf Bowen (GB)

ACTION SUMMARY FROM MEETING 22/05/2018		
Action N°	Action Summary	Progress Update
PB 2278	People Services to circulate Voluntary Severance draft policy to the OPCC.	Complete
PB 2279	Commissioner to be provided with the CC's plan regarding Senior Officer (C/Supt & ACC) establishment and structure.	Complete
PB 2280	A senior officer lead to be established for Operation Darwen within the Specialist Operations Dept.	Complete
PB 2281	Letter to be drafted to the Newbridge-On-Wye Community Speedwatch Coordinator regarding the inappropriateness of submitting footage to Operation Snap while conducting speed 'enforcement'.	Complete
PB 2282	Update Policing Board on the Wales Strategic (Chief Officer) lead for GoSafe.	Complete
PB 2283	Consider for Community Speedwatch Coordinators to be invited to the upcoming Conference.	Complete
PB 2284	Ian Price to send a PDF version of the presentation to the CoS.	Complete
PB 2285	PS Owen Dillon and PS Ian Price work with Supt Templeton and the demand team regarding capturing the preventative work carried out by the	Complete

	Roads Policing Unit / GoSafe.	
PB 2286	Assessment of the operational impact (deployments) on the NPAS Pembrey Forward Operating Base to be carried out by the Specialist Operations Dept.	Ongoing
PB 2287	Assessment of the contractual arrangements and obligations of the Pembrey site to take place.	Complete
PB 2288	To be discussed at COG with the Chief Constable in light of the letter to the PCC from Project Aident.	Complete
PB 2289	A letter to be drafted to Russell George AM indicating that an all-Wales response is currently being sought to his query regarding the Apprenticeship Levy.	Complete
PB 2290	An e-mail to be sent to Cerith Thomas requesting that an all-Wales response to Russell George's letter regarding the Apprenticeship Levy be drafted.	Complete
PB 2291	Corporate Communications Dept. and OPCC engagement team to develop a press strategy ahead of the rollout of the CCTV infrastructure.	Complete
PB 2292	Marie McAvoy to update PCC on any appeals during the cooling off period, and timescales for operational rollout.	Complete
PB 2293	Marie McAvoy to provide a costed operating model for the force CCTV system.	Complete
PB 2294	PCC to be provided with reports on alternating Boards in regards to financial matters and human resources.	Ongoing
PB 2295	The PCC to discuss the potential Legal Collaboration with PCC Alun Michael.	Ongoing
PB 2296	ACC Richard Lewis to be accompanied by DoF for the meeting on the 1st June.	Meeting cancelled
PB 2297	Unit 4 and 6 to be an agenda item on an OPCC/ACPO Away day on the 5th of June.	Complete

DECISIONS ARISING FROM MEETING 19/06/2018

Action N ^o	Action Summary	To be progressed by
PB T2 69	The Board agreed to award a three year contract to EE.	Procurement
PB T2 70	The Board agreed to extend the existing contract for a two year term to Airwave Solutions Ltd for the provision of e-Notebook Software.	Procurement

2. Minutes of Previous Meetings

PB 2278 – People Services to circulate Voluntary Severance draft policy to the OPCC: The CC informed the PCC that there were no timescales for publishing the Voluntary Service Policy.

A decision ensued in respect of the need to have clarity over the implications of introducing the policy both for individuals and the organization.

Action: Further consideration to be given to the Voluntary Severance Payment during Policing Board in July when the focus will be on HR matters.

PB 2279 - Commissioner to be provided with the CC’s plan regarding Senior Officer (C/Supt & ACC) establishment and structure.

A brief discussion ensued regarding DPP increasing the Chief Superintendent establishment for a brief period following discussions at the OPCC and Chief Officer Away Day on June the 5th.

Action: The CC’s plan regarding Senior Officer (C/Supt & ACC) establishment and structure to be shared with the CoS.

The Board discussed conversation between the PCC, the CC and the Director General of the Home Office regarding the Apprenticeship levy.

Action: The PCC to send thank you letter to the Director General and Policing Minister regarding the Apprenticeship Levy.

PB 2295 - The PCC to discuss potential Collaboration Opportunities with PCC Alun Michael: The PCC noted his support of collaboration where there was a robust business case for doing so. A discussion ensued regarding other All Wales Collaborations and the benefits of joining with such schemes.

Action: The PCC to attend Joint Legal Service meeting on the 19th of July.

Action: Contact to be made with Cerith Thomas regarding the All Wales Governance Structure.

3. Chief Constable's Update

Operational Updates

The CC informed the Board of a number of operational updates including but not limited to a number of robberies across the Force area and an incident involving a student at a Powys secondary school.

The CC updated the Board on two separate investigations in which officers and staff had been commended for their work.

Organisational Updates

The CC updated the Board on the Force's divisional work and Days of Action. The CC stated that engagement with the community surrounding such events had been maximized with the use of social media and work with the media. The CC stated that divisional teams were hosting their own days of action resulting in high levels of productivity across the Force.

The CC stated that officers' concerns regarding downloading footage from Body Worn Cameras had been addressed with the prioritization of the Wide Area Network (WAN) in areas with poor coverage.

The CC stated that ITV had approached the Force with a potential opportunity of a series following DPP officers over the summer. The PCC and CC were supportive of the idea in principle.

4. PCC's Update

The PCC updated the Board on his attendance at the Urdd Eisteddfod in Builth Wells at the end of May, engagement with Home Office Wales during a visit to Police HQ in June and his opening of the National Policing Technology Roadshow last week among other local commitments.

The PCC also updated the Board on his attendance at Road Safety Charity Brake's Annual Reception in London, his attendance at the Police Reform Summit in London and other national commitments including attendance at an All Wales Visioning Event in North Wales and a meeting with Home Office Director General Scott McPherson in Cardiff.

5. Monthly Topic for Discussion: Finance

The DoF introduced a paper outlining the Force's future plans and Terms of Reference regarding finance.

It was agreed in an Executive Away Day on the 5th of June between the Chief Officers of DPP and Executive Managers at the OPCC that a Finance Gold Group be established to manage Force financial matters. The first meeting of the Finance Gold Group is scheduled for the 19th of July, and is to be chaired by the Chief Constable; the group will in turn report upon progress to the PB.

The Board focused on Appendix A of the paper presented by the DoF; a 'Financial Management – Draft Review Programme 2018/19' which incorporated 38 actions under the categories of:

- Establish Finance Gold Group Meeting
- Financial and Operational Review from 2017/18
- Audit and Governance
- Review of Budget Assumptions 2018/19 and Options
- Budget Management Arrangements and Communications
- Review of Reserves, MTFP and Budget Assumptions
- OPCC Budgets
- Capital Programme

With the DoF presenting a comprehensive review of the range of actions to be undertaken by the Gold Group.

Action: The Voluntary Severance Policy and financial implications to be reviewed before applications are received.

Action: CC to liaise with DCC regarding support for Departments to review their budgets.

6. Matters Arising

- a) GR-B 118/2018: Automatic Number Plate Recognition (ANPR)

Consideration was given to a letter received by PCC Mark Burns-Williamson, APCC lead for ANPR which provided an update on the National ANPR service program that will replace existing national and local ANPR systems. The PCC queried how this would impact on the Force's current ANPR arrangement and whether they subscribed to the benefits of the National Program in Dyfed-Powys as outlined in the letter from the APCC.

Action: For the PCC to be briefed on the Force's position in relation to the National ANPR service program.

- b) Mobile Sims Contract

Consideration was given to the business case for the Mobile Sims Contract, which had previously been approved by the Force Chief Officer Group. Given the information presented, it was agreed that a 3 year contract be awarded to EE.

Decision: The Board agreed to award a three year contract to EE.

- c) E-notebook Software Contract

DPP have invested in a Mobile Data Program since 2008. A strand of this workstream has been for e-notebook software introduced in 2014. The initial contract was for a four year period which ends June 2018. The framework ends in December 2019 and therefore a further extension period is permissible. It is proposed that a two year contract extension is approved.

Action: The Board agreed to extend the existing contract for a two year term to Airwave Solutions Ltd for the provision of e-Notebook Software.

d) PEQF Contract

A brief discussion ensued regarding the awarding of the PEQF Contract whilst further information be sought in respect of the Apprenticeship Levy position.

The CFO questioned whether the annual cost of the contract was built into the medium term financial plan and established that although the money has been prioritized it has not been built-in.

Action: To seek further information in respect of the Apprenticeship Levy position to inform the decision in respect of the PEQF contract.

7. AOB

a) Capability Modelling Specification

The document was acknowledged by the Board with the agreement that no action was currently required.

ACTION SUMMARY FROM MEETING 19/06/2018		
Action N°	Action Summary	To be progressed by
PB 2298	Further consideration to be given to the Voluntary Severance Payment during Policing Board in July when the focus will be on HR matters.	MH
PB 2299	The CC's plan regarding Senior Officer (C/Supt & ACC) establishment and structure to be shared with the CoS.	SD
PB 2300	The PCC to send thank you letter to the Director General and Policing Minister regarding the Apprenticeship Levy.	PCC
PB 2301	The PCC to attend Joint Legal Service meeting on the 19th of July.	PCC
PB 2302	Contact to be made with Cerith Thomas regarding the All Wales Governance Structure.	CoS
PB 2303	The Voluntary Severance Policy and financial implications to be reviewed before applications are received.	DoF and CFO
PB 2304	CC to liaise with DCC regarding support for Departments to review their budgets.	CC
PB 2305	For the PCC to be briefed on the Force's position in relation to the National ANPR service program.	SD
PB 2306	To seek further information in respect of the Apprenticeship Levy position to inform the decision in respect of the PEQF contract.	CFO