

<b>Meeting:</b>	<b>Policing Board</b>
<b>Venue:</b>	<b>OPCC Conf. Room</b>
<b>Date:</b>	<b>November the 20th</b>
<b>Time:</b>	<b>10:00 – 11:00</b>

<b>Members:</b>	Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Mark Collins (CC) Carys Morgans, Chief of Staff, OPCC (CoS) Beverley Peatling, Chief Finance Officer (CFO)
<b>Also Present:</b>	Edwin Harries, Director of Finance (DoF) Staff Officer Jayne Butler, DPP(JB) Mair Harries (MH)
<b>Apologies</b>	

<b>ACTION SUMMARY FROM MEETING 23/10/2018</b>		
<b>Action N°</b>	<b>Action Summary</b>	<b>Progress Update</b>
<b>PB 2352</b>	<b>Force to invite the PCC to the HMIC demand presentation on the 29<sup>th</sup> of October 2018.</b>	<b>Complete</b>
<b>PB 2353</b>	<b>HR to provide an update of establishment data for November and December 2018 at December PB.</b>	<b>Ongoing</b>
<b>PB 2354</b>	<b>HR to liaise with the CFO and DoF to ensure that the HR strategy is aligned with the Force's financial obligations and plans.</b>	<b>Complete</b>
<b>PB 2355</b>	<b>HR to provide quarterly figures on the establishment of Police Officers and Police Staff at each of the HR themed policing boards. These reports should also contain a predictive analysis for the forthcoming quarter.</b>	<b>Ongoing</b>
<b>PB 2356</b>	<b>DPP sickness data to be compared to that of unitary authorities and figures to be provided with HR's next PB briefing in November.</b>	<b>Ongoing</b>
<b>PB 2357</b>	<b>CoS to provide the HR team with Police Authority HR reports containing sickness data as a template for future PB reports.</b>	<b>Complete</b>
<b>PB 2358</b>	<b>Tracy Hawthorne to consider the Dyfed-Powys Police Staff Redundancy Package for parity with other Welsh Forces.</b>	<b>Ongoing</b>

<b>PB 2359</b>	<b>PCC to provide JB with communication relating the funding of a Fraud Financial Safeguarding Officer for progression.</b>	<b>Complete</b>
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<b>DECISION SUMMARY FROM MEETING 20/11/2018</b>		
<b>Decision N°</b>	<b>Decision Summary</b>	<b>To be progressed by</b>
<b>PB T2 80</b>	<b>The PCC awards a single tender award to CIPFA for software to automate the statement of accounts.</b>	<b>BP/EH</b>

PB 2346 – 2018/19 Costed Training Plan update to be provided with HR presentation at Policing Board on the 23<sup>rd</sup> of October – Complete

PB 2347 – 2019/20 Costed Training Plan to be presented at Policing Board on the 20<sup>th</sup> of November – To be presented on the 3<sup>rd</sup> of December

PB 2349 – The Force to respond with their intended actions to address the recommendations within the Use of Force deep dive report by 30<sup>th</sup> of October – Complete

PB 2350 – The matter of collaborative work to be raised at a meeting between the OPCC Chief Exec Team and Welsh MPs on the 4<sup>th</sup> of December – Complete

PB 2351 – Separate responses from the OPCC and DPP to be sent to NPAS - Complete

## **2. Minutes of Previous Meetings**

The PCC requested that MH be made aware of any amendments to the minutes from the Policing Board (PB) meeting on the 23<sup>rd</sup> of October.

## **3. Chief Constable's Update**

### **Operational Updates**

The CC noted 4 suicides and sudden deaths since the last PB on the 23<sup>rd</sup> of October. The CC also noted 10 assaults on Police Officers since the previous meeting. The CC updated the Board on the ongoing arrests of Organised Criminal Groups entering the Force area and stated this information would be presented as an update to the Cabinet Secretary during his visit to Police HQ in December 2018.. The CC updated the Board on an Operation Slavery event on the 30<sup>th</sup> of October focussed on tackling modern slavery in partnership with West Midlands Police. The CC also updated the Board on the arrest of a school teacher in relation to sexual assault crimes involving multiple victims, as well as the two fatal Road Traffic Collisions which had recently occurred.. The CC commended the Rural Crime Day of Action in-Force which involved officers working with partners and saw enforcement officers visiting farms to engage with people living in rural areas of Dyfed-Powys (DP). The CC had met with the

RSPCA at the beginning of November and noted that Dyfed-Powys Police (DPP) were recognised for their approach to rural crime and the support provided to rural communities. The CoS communicated the Police and Crime Panel's (PCP's) desire to be involved in local rural crime meetings in future. The PCC noted that the previous Force Forum was held in January 2018 and suggested hosting another in January 2019 to review work completed during 2018 and focus on 2019 and beyond.

**Action: JB to ensure that identified departments were notified of the Cabinet Secretary's visit in December 2018.**

**Action: CC to provide the OPCC with dates for the Police and Crime Panel to attend local rural crime meetings.**

**Action: JB to provide a date for the January Force Forum and invite BCU leads to attend.**

### **Organisational Updates**

The CC noted that there are currently no officers or staff members on suspension. The CC commended C/Supt Claire Parmenter's for her success in passing Police National Assessment Centre (PNAC) examinations with an exceptional pass.

## **4. PCC's Update**

### **Local**

The PCC extended his thanks to DPP staff Paul Callard and DCI Anthony Evans for a Cyber Crime Safeguarding event hosted in Pembrokeshire on the 19<sup>th</sup> of November. The event was attended by local businesses, and included input from local businesses, the National Crime agency, Welsh Government regarding Modern Slavery, TARIAN and its arm of Cyber Related Crime.

**Action: OPCC Engagement Team to link with Paul Callard, DCI Anthony Evans, and DCS Shane Williams following the Cyber Crime Safeguarding Event on the 19<sup>th</sup> of November with a view to hosting similar events in the other counties.**

### **National**

The PCC updated the Board on a Police ICT Board meeting and informed PB of a letter from the Police ICT Board requesting support in the form of a contingency fund to ensure its liquidity. The PCC also updated PB on the All Wales Policing Board and stated his intention to have OPCC representation at the White Ribbon Candle Light Walk on the 22<sup>nd</sup> of November.

The PCC shared his intention to discuss his role on some national boards with the APCC, in order to focus on areas which would add most value to the Force and local communities.

## **5. Standing Items**

### **a) Commissioned Services**

The PCC stated that the OPCC's Commissioning Board had recently recommenced after a period of review. The most recent meeting of the Board featured a presentation by a Restorative Justice representative and another by Dyfed Drug and Alcohol Service (DDAS). The Restorative Justice presentation updated the Commissioning Board on ongoing work with offender led restorative justice. The CoS stated that both services noted that education about the services and information sharing were two factors that needed to be improved. The Restorative Justice input also suggested its relationship with Goleudy could be improved in order to identify more victims via that process. The Board noted that use of the Restorative Justice service was infrequent and that it would be beneficial to utilise an external reviewer to examine the OPCC's commissioned services in its entirety.

### **b) Risk Management Update**

The Board acknowledged the document with the PCC stating he was pleased to see preparations ahead of Brexit being acknowledged in the report.

### **c) Data Protection Breaches**

The Board acknowledged 47 breaches of which 8 needed to be referred to the Information Commissioner's Office (ICO).

**Action: Information Management Team to ascertain what work they are doing to reduce the number of verbal disclosures by officers.**

## **7. Matters for discussion**

### **a) Kidwelly Site Proposal**

The Board acknowledged ongoing discussions with the Police Federation in relation to the sale of the property in Kidwelly. It was noted that an offer had been made of £170,000, in line with the resale value. It was also noted that there was potential for a slightly higher valuation if planning permission was obtained for the site, but that an overage clause would be included as part of the sale. The CFO suggested that assurance be sought to clarify expectations on future costs and contributions to the Federation and indeed ensure that the Federation have considered the totality of premises related in their business plan..

**Action – Meeting to be arranged with Mark Bleasdale or Roger Webb in relation to the Police House in Kidwelly to ascertain and agree an MOU for future costs for the upkeep and utilities and their expectations from the force.**

### **b) EU Exit Commercial Impact Assessment**

The CC stated that D/Insp Louise Harries would be progressing the EU Exit Commercial Impact Assessment from a DPP viewpoint, while North Wales will

fund a superintendent post. Similar positions in South Wales and Gwent will ensure 4 individuals will be working on an All Wales basis with guidance coming from DAC Richard Martin from London in terms of future challenges.

**Action – A copy of the framework for the EU Exit Plan to be sent to Louise Harries and then Louise to provide an update on Brexit and the preparations for Policing Board on December the 18<sup>th</sup>, and the Police and Crime Panel meeting in February 2019.**

### **c) Towards 2025**

A document was provided for the PCC's information. The PCC requested that information about the role of the Commissioner and the OPCC be included in the document.

**Action: Towards 2025 publication. PCC has asked for consultation in respect of this and future publications. For this one, the PCC has asked for a reference under the Governance Section to be included in relation to "The Role of the Commissioner" and in particular to aspects of their work which provides accountability for the force. Also, consideration to be given to an article relating to CCTV, a link to the OPCC's web page and in future, information relating to capital costs.**

### **AOB**

**a)** Single Tender Award: CIPFA – the CFO stated that CIPFA has developed software to assist with the completion of the statement of accounts. This software had been presented to the DPP finance team at the beginning of November. The Board acknowledged the benefits of the software albeit recognised the additional work that would be required to implement and the inevitable need for process improvements which are likely arise.. The proposal states that the force and OPCC would share the costs equally with the OPCC funding £8450 in the first year, with £5125 being funded in the second and third years of the contract.

**Decision: The PCC awards a single tender award to CIPFA for Statutory Statement of Accounts software.**

**b)** Single Tender Award: ICT – The single tender award for integrated communications control system support maintenance APLS and DR workstations had not been previously discussed at COG. It was agreed that the single tender award would be returned to PB on the 6<sup>th</sup> of December.

**Action: Force to explore the ICT tender award and for it to be considered at the next Policing Board on December the 6th.**

**c)** Precept discussion: the Board agreed the importance of the narrative around the police precept, and the benefits of adopting a yes/no style when questioning the public about their willingness to pay more money for the police service were discussed.

<b>ACTION SUMMARY FROM MEETING 20/11/2018</b>		
<b>Action N°</b>	<b>Action Summary</b>	<b>To be progressed by</b>
<b>PB 2360</b>	<b>JB to ensure that a representative from the Mental Health Street Clinic, Goleudy, Cyber Crime Unit and WAST are involved in the Cab Sec visit on the 10th of December.</b>	<b>JB</b>
<b>PB 2361</b>	<b>CC to provide the OPCC with dates for the Police and Crime Panel to attend local rural crime meetings.</b>	<b>CC</b>
<b>PB 2362</b>	<b>JB to provide a date for the January Force Forum and invite BCU leads to attend.</b>	<b>JB</b>
<b>PB 2363</b>	<b>OPCC Engagement Team to link with Paul Callard, DCI Anthony Evans, and DCS Shane Williams following the Cyber Crime Safeguarding Event on the 19<sup>th</sup> of November with a view to hosting similar events in the other counties.</b>	<b>Hannah Hyde/Catrin Howells-Lloyd</b>
<b>PB 2364</b>	<b>Information Management Team to ascertain what work they are doing to reduce the number of verbal disclosures by officers.</b>	<b>Force</b>
<b>PB 2365</b>	<b>Meeting to be arranged with Mark Bleasdale or Roger Webb in relation to the Police House in Kidwelly to ascertain and agree an MOU for future costs for the upkeep and utilities and their expectations from the force.</b>	<b>DoE</b>
<b>PB 2366</b>	<b>A copy of the framework for the EU Exit Plan to be sent to Louise Harries and then Louise to provide an update on Brexit and the preparations for Policing Board on December the 18<sup>th</sup>, and the Police and Crime Panel meeting in February 2019.</b>	<b>JB</b>
<b>PB 2367</b>	<b>Towards 2025 publication. PCC has asked for consultation in respect of this and future publications. For this one, the PCC has asked for a reference under the Governance Section to be included in relation to "The Role of the Commissioner" and in particular to aspects of their work which provides accountability for the force. Also, consideration to be given to an article relating to CCTV, a link to the OPCC's web page and in future, information relating to capital costs.</b>	<b>CoS, CFO, DoE</b>
<b>PB 2368</b>	<b>Force to explore the ICT tender award and for it to be considered at the next Policing Board on December the 6th.</b>	<b>Force</b>