

Meeting:	Policing Board
Venue:	OPCC Conf. Room
Date:	December 6th 2018
Time:	08:30 – 10:30

Members:	Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable, Mark Collins (CC) T/Assistant Chief Constable, Vicki Evans (ACC) Carys Morgans, Chief of Staff, OPCC (CoS) Beverley Peatling, Chief Finance Officer, OPCC (CFO)
Also Present:	Edwin Harries, Director of Finance (DoF) Stuart Davies, Staff Officer DPP (SD) Donna Price, Business Support Officer, OPCC (DP)

ACTION SUMMARY FROM MEETING 20/11/2018		
Action N°	Action Summary	Update
PB 2360	JB to ensure that a representative from the Mental Health Street Clinic, Goleudy, Cyber Crime Unit and WAST are involved in the Cabinet Secretary visit on the 10th of December.	Complete
PB 2361	CC to provide the OPCC with dates for the Police and Crime Panel to attend local rural crime meetings.	Ongoing
PB 2362	JB to provide a date for the January Force Forum and invite BCU leads to attend.	Ongoing
PB 2363	OPCC Engagement Team to link with Paul Callard, DCI Anthony Evans and Shane Williams following the Safeguarding Event on the 19th of November with a view to hosting similar events in Carmarthen, Aberystwyth and Powys.	Complete
PB 2364	SO to send e-mail to Information Management Team to ascertain what work they are doing to reduce the number of verbal disclosures by officers. E-mail to be sent with highlighted attachments showing data protection breaches.	Ongoing
PB 2365	Meeting to be arranged with Mark Bleasdale or Roger Webb in relation to the Police House in Kidwelly to ascertain and agree an MOU for future costs for the upkeep and utilities and their expectations from the force. Email confirmation has been received from DPP Fed confirming the only support they will require from the force at Kidwelly will be IT support	Complete
PB 2366	A copy of the framework for the EU Exit Plan to be sent to Louise Harries and then Louise to provide an	Complete

	update on Brexit and the preparations for Policing Board on December the 18th, and the Police and Crime Panel meeting in February 2019.	
PB 2367	Towards 2025 publication. PCC has asked for consultation in respect of this and future publications. For this one, the PCC has asked for a reference under the Governance Section to be included in relation to "The Role of the Commissioner" and in particular to aspects of their work which provides accountability for the force. Also, consideration to be given to an article relating to CCTV, a link to the OPCC's web page and in future, information relating to capital costs.	CoS, CFO, DoE Ongoing
PB 2368	Force to explore the ICT tender award and for it to be considered at the next Policing Board on December the 6th.	Complete
PB 2369	PCC statement to go out in next 24/48 hours regarding public consultation on the precept; this will be arranged by the OPCC's Office.	OPCC Ongoing

DECISION SUMMARY FROM MEETING 06/12/2018		
PB T2 81	PCC agrees to Microsoft Enterprise Subscription Agreement	PCC
PB T2 82	PCC agrees to Award of Mobile Devices Contract	PCC
PB T2 83	PCC approval of Forensic Analytical Services contract	PCC

2. Minutes of Previous Meetings

It was agreed that any amendments for the minutes of the previous meeting would be provided to the OPCC by end of the day (6/12/18).

3. Chief Constable's Update

The CC provided written operational and organisational updates in advance of the meeting for the PCC's consideration.

4. PCC's Update

The PCC provided a written update in advance of the meeting for the CC's consideration.

5. Monthly Topic

Collaboration – Paul Morris (PM)

PM provided an update on current collaboration activity. It was noted that the PCC was not represented at the All Wales Collaboration Board

Action: PCC to review his representation at All Wales Collaboration Board

6. Standing Items

a. HR

Steve Cadenne stated that the redundancy package (action PB 2358) was continuing to be progressed by Tracey Hawthorne, who was currently undertaking a mapping overview which would be presented at the All Wales Chief Constables' Meeting in January.

Action: Tracey Hawthorne to attend a Policing Board meeting before the end of March 2019 to update Members on current DPP-related work

Steve Cadenne provided Members with establishment data on past, present and predictive future costs for officers and staff. BP requested that a note be put on the data confirming which posts were externally and/or partially funded.

Action: SC to provide updated establishment figures confirming externally and/or partially funded posts

SC also clarified the recruitment process for new officers. It was requested that SC confirm the rationale for the process in order that VE may write to the Police Federation regarding the matter.

Action: SC to send brief points on rationale behind new officer recruitment process to VE to enable the Police Federation to be updated on the matter

SC sought clarification from the PCC on the frequency and type of data required relating to Human Resources.

Action: OPCC to provide Steve Cadenne with confirmation of the type and frequency of HR information required for Policing Board meetings

SC's update included a costed training plan for 2019/20, totalling £427,000, with Criminal Investigation Department and Operational Policing specialist training making up the majority of the expenditure. BP enquired how the plan compared with 2018/19 budget. SC confirmed the 2018/19 budget was 414,000.

CM noted that the plan only covered externally sourced training and that a significant piece of work was required to establish the costs of internal training.

Action: SC to confirm with the OPCC a suitable date for the costed internal training plan to be presented at a Policing Board meeting

7. Matters for Discussion

a. Forensic Analytical Services contract

An agreement in principle for pricing negotiations to be undertaken in relation to Forensic Analytical Services had been approved at Chief Officer Meeting. Due to the value of the contract, the PCC's approval was requested. A discussion ensued regarding national developments regarding forensic analytical services, where it was agreed that the OPCC would request an update from the Association of Police and Crime Commissioners (APCC).

Action: OPCC to contact the APCC to request an update regarding forensic analytical services.

b. HMICFRS Policing and Mental Health Thematic Report

The PCC shared a briefing on the report issued by HMICFRS, requesting the CC's response to the recommendations relevant to DPP.

c. HMICFRS Crime Data Integrity Inspection Report for Dyfed-Powys Police

The PCC provided a written briefing with questions relating to the recent inspection report, requesting that the CC provide a written response by the next Policing Board meeting.

Action: CC to provide written response to the PCC regarding the recommendations within the HMICFRS Mental Health and Crime Data Integrity reports by 18th December 2018

d. Microsoft Enterprise Subscription Agreement

The PCC's approval was sought for the purchase of Microsoft Enterprise Subscriptions.

Decision: The PCC approved that the contract for the provision of Microsoft Enterprise licenses be awarded to Insight, at a total cost of £1,729,750

e. Mobile Devices Contract

The PCC's approval was sought for the award of a contract for the upgrading of frontline officers' mobile devices.

Decision: The PCC approved that the contract for Mobile Devices be awarded to EE, at a total cost of £541,836

8. AOB

No other business was raised.

**ACTION SUMMARY FROM MEETING
06/12/2018**

Action N°	Action Summary	To be progressed by
PB2370	PCC to review his representation at All Wales Collaboration Board	PCC
PB2371	Tracey Hawthorne to attend a Policing Board meeting before the end of March 2019 to update Members on current DPP-related work	Tracey Hawthorne
PB2372	SC to provide updated establishment figures confirming externally and/or partially funded posts	Steve Cadenne
PB2373	SC to send brief points on rationale behind new officer recruitment process to VE to enable the Police Federation to be updated on the matter	Steve Cadenne
PB2374	OPCC to provide Steve Cadenne with confirmation of the type and frequency of HR information required for Policing Board meetings	OPCC
PB 2375	SC to confirm with the OPCC a suitable date for the costed internal training plan to be presented at a Policing Board meeting	Steve Cadenne
PB 2376	OPCC to contact the APCC to request an update regarding forensic analytical services.	OPCC
PB 2377	CC to provide written response to the PCC regarding the recommendations within the HMICFRS Mental Health and Crime Data Integrity reports by 18th December 2018	CC