

<b>Meeting:</b>	<b>Policing Board</b>
<b>Venue:</b>	<b>OPCC Conf. Room</b>
<b>Date:</b>	<b>January the 29<sup>th</sup> 2019</b>
<b>Time:</b>	<b>09:00 – 11:00</b>

<b>Members:</b>	Dafydd Llywelyn, Police and Crime Commissioner (PCC) Chief Constable Mark Collins (CC) Beverley Peatling, Chief Finance Officer (CFO)
<b>Also Present:</b>	Edwin Harries, Director of Finance (DoF) Claire Bryant, OPCC (CB) InspChris Neve, Staff Officer (CN) Mair Harries, OPCC (MH)
<b>Apologies</b>	Carys Morgans, Chief of Staff, OPCC (CoS)

<b>ACTION SUMMARY FROM MEETING 15/01/2019</b>		
<b>Action N°</b>	<b>Action Summary</b>	<b>Status</b>
<b>PB 2386</b>	<b>A discussion to take place between the PCC and T/ACC following the results of the staff survey.</b>	<b>Ongoing</b>
<b>PB 2387</b>	<b>SC to meet with CoS and CFO to finalise the requirements for the HR Data Pack chart documenting the workflow and movement of officers over the last few years, including information of posts which have funding streams attached to them, by February Policing Board.</b>	<b>Complete</b>
<b>PB 2388</b>	<b>Discussion around Records Management System costs to take place outside the Policing Board meeting.</b>	<b>Complete</b>
<b>PB 2389</b>	<b>T/DCC to communicate to South Wales Police that DPP will not be joining them in a legal services unit.</b>	<b>Complete</b>

<b>DECISION SUMMARY FROM MEETING 29/01/2019</b>		
<b>PB T2 91</b>	<b>The PCC approved the renewal of the ANPR contract with Civica Ltd, at a cost of £190,000 in the first year, and £165,000 for the following four years.</b>	<b>Procurement</b>

## **2. Minutes of Previous Meetings**

The minutes from the previous Policing Board (PB) on January the 15<sup>th</sup> were recognised to be a true and accurate reflection of the meeting.

PB T2 87 – *It was agreed that the Special Police Services Charging policy should be adopted and applied consistently* – A brief discussion ensued regarding the way forward for policing events such as the Royal Welsh and the Eisteddfod.

**Action: Staff Officer to diarise a meeting between the PCC, the CC, Steve Hewson and John Davies to discuss charging models for the Royal Welsh in future.**

PB 2386 - *A discussion to take place between the PCC and T/ACC following the results of the staff survey* – The PCC communicated the Police and Crime Panel's request for a copy of the staff survey results to be provided to them.

**Action: Staff Officer to provide the Police and Crime Panel with a copy of the staff survey results.**

PB 2387 - *SC to meet with CoS and CFO to finalise the requirements for the Human Resources (HR) Data Pack chart documenting the workflow and movement of officers over the last few years, including information of posts which have funding streams attached to them, by February PB* – The CFO raised concerns about HR's focus on budgeted establishment, stating that use of such terminology was not consistent with the assumed resourcing levels contained within the Medium Term Financial Plan.

The PCC emphasised that he would not be returning to the Police and Crime Panel in 2020 with a view to seeking another substantial increase to the Police precept. He urged the Force to ensure all staff were aware of the financial position and to begin planning accordingly for 2020/21.

**Action – The PCC to attend the next Basic Command Unit (BCU) leaders' meeting in order to emphasise the financial situation for the Force for 2019/20.**

## **3. Chief Constable's Update**

### **Operational Updates**

The CC updated the Board on a number of operational issues including the recovery of a stolen quad bike, the closure of an illegal slaughter house and a firearm incident in Powys. The PCC queried whether DPP

were utilising the press sufficiently to reassure and inform the public of successful operations.

The PCC stated that he had not received the Chief Officers' calendars recently and requested that they continue to be provided on a weekly basis.

**Action: Chief Officers' calendars to be provided to the PCC on a weekly basis.**

### **Organisational Updates**

The CC informed the PCC that Neighbourhood Tasking Teams have been established across each BCU. The CC reported that there were currently no DPP officers suspended from duty. The CC stated that he was invited to be a guest speaker at an ITV Wales Away Day in Cardiff where he watched a preview of the upcoming series "Harbour Cops" featuring Dyfed-Powys Police officers.

**Action: The CC to provide the PCC with a preview of upcoming series 'Harbour Cops'.**

## **4. PCC's Update**

### **Local**

The PCC stated his local commitments which included the Police and Crime Panel meeting, a multi-agency engagement day in Tregaron, Ceredigion.

### **National**

The PCC updated the Board on his national commitments which included a meeting with the Embrace – Child Victims of Crime team in London and a meeting with Julie James AM at the Welsh Assembly.

A brief discussion ensued regarding the decision making process for appointing an All Wales Chief Officer for the Welsh Government Police Liaison Unit (PLU).

**Action: The PCC and the CC to discuss their views on the Police Liaison Unit ahead of the next All Wales Policing Group.**

**Action: The DoF to formally request analysis of all collaboration budgets for 2019/20.**

## **5. Monthly Topic: Finance**

The DoF stated that an overall net spending position of £430,000 was predicted for the OPCC and DPP by the end of the 2018/19 financial year. It was noted that £760,000 of the overspend related to overtime and bank holidays and further overspending had occurred in Police Officer Pay (£596,000) and Police Staff Pay (£272,000).

The PCC questioned the financial position for Goleudy, a commissioned service, which received a Ministry of Justice (MoJ) grant. The CFO stated that this was down to the charging service, and suggested that in future financial arrangements would be consistent with other outsourced services.

The Board discussed Appendix C (Capital Summary) of the DoF's report; the PCC questioned the funding attributed to Automatic Number-Plate Recognition, in-car video and digital policing. The CFO suggested that there needed to be improvements in forecasting of projects within the capital programme.

The Board reviewed the DoF's Appendix B (Subjective Year End) document which gave financial projections for the Force. The DoF suggested a projected overspend of position of £239,000 by the end of this financial year. The PCC and CFO raised concerns that a year to date overspend had been predicted since the June position had been reported in August, however the amount of overspend has incrementally increased from August's prediction of £442,000 to December's position of £622,000. The CFO noted the difference between a forecasted underspend of £15,000 at the end of November, with projections a month later of an overspend of £239,000. The DoF acknowledged increases in fuel prices of £50,000, additional costs for Police Staff, and a 29% increase in costs for the forensics team had contributed to the unexpected overspend.

The PCC considered the detailed analysis contained within the overtime presentation. Discussion ensued in relation to the impacts and profile of major crime over the last few years. The CFO advised that the MTFP had included a contingency provision for 2019/20 with the aim of creating a reserve within the balance sheet to assist in mitigating against peaks and troughs of operational performance. The CFO stated that it would be useful to remove unsociable hours from the overtime spend numbers in the DoF's spreadsheets in order to have more clarity on the current position. The PCC stated that the close financial management would be required to contain the overtime costs with the forecasted position.

The CC updated the Board on the delegation of financial responsibility across the Force, stating that BCU leaders would be managing their own budget from the 1<sup>st</sup> of April with increased information and support and would be held to account through the force governance structure. .

The PCC asked the DoF how confident he was that the current overspend amount would be the final projected amount this year. The DoF stated that with 18 staff members leaving in January and the sale of Force vehicles, that the number will remain as it is at present.

The PCC queried what the risks had been identified by the Finance Gold Group. The DoF stated that focus needed to be on overtime activity, and that at the next meeting on the 14<sup>th</sup> of March the group would assess what its purpose is heading into the next financial year. The CFO stated she had a number of detailed questions which she would raise directly with DoF in their bi-weekly meeting later that day.

The PCC praised the CFO for her ongoing scrutiny work of Force budgets and reiterated that he would be unwilling to contemplate a precept rise of 10% or higher next year whatever the Force's financial position may be. It was agreed that an update on the financial position be provided at the Policing Accountability Board in two weeks' time.

**Action: The January financial position be presented at Policing Accountability Board (PAB) on the 12<sup>th</sup> of February.**

## **6. Standing Items**

### **a) Risk Management Update**

The CFO queried whether given the change forecasted year end position, the risk score in relation to Finance needed to be increased. The CFO suggested including a risk over the governance and financial arrangements related to collaboration. The PCC agreed that there was currently a lack of clarity on a number of collaborative issues. A brief discussion ensued regarding the proposed new facility for the Joint Firearms Unit (JFU).

### **b) Freedom of Information requests**

Board Members reviewed the summary of recent Freedom of Information requests received by the Force, with the PCC acknowledging it was useful to know what the public and press were currently inquiring about.

## **7. Matters for discussion**

### **a) CID Follow up**

CB informed the Board that this agenda item was a diligence check-up following recent changes to CID. The CC stated that there had been a

restructure of public protection units with links established with Neighbourhood Policing Teams and Rural Crime Teams. The CFO stated that budgets for Criminal Investigation Department (CID) needed to be realigned following a significant overspend in one department of CID and a significant overspend in another. The PCC queried whether CID was currently seen as a desirable career choice and was informed that improvements had been made to the previously unsociable hours and shift patterns in order to appeal to a broader range of officers.

### **b) Use of Force (UoF) Deep Dive Follow up**

The PCC thanked Supt Craig Templeton for his work on the Deep Dive follow up and for the input provided to the Board. CB questioned whether future financial restrictions previously alluded to in the meeting would impact on planned work relating to previously agreed use of force responses. It was agreed a further update would be provided at the next Policing Board meeting. A brief discussion ensued regarding other force areas' decision to stop completing incident reports for low-level use of force such as compliant handcuffing and drawing (only) of batons.

**Action: Additional responses to the Use of Force Deep Dive to be provided at the next Policing Board on the 26<sup>th</sup> of February.**

### **c) ANPR contract**

The DoF highlighted issues with the budget in terms of capital land revenue which was currently hindering progress with the ANPR contract. The suggested new contract was a continuation of the current contract which was due to expire on the 31<sup>st</sup> of March. Two suppliers had made submissions for the contract, however one was deemed to be non-compliant. The recommendation was that the contract be renewed with Civica for maintenance support which will ensure a future saving of £17,000 compared to current costs.

The PCC enquired what support would be given by Civica and was informed that they would provide 52 new ANPR vehicles and support new purchases related to ANPR equipment. The Board was also informed that the contract was to maintain and replace cameras with no additional services.

**Decision: The PCC approved the renewal of the ANPR contract with Civica Ltd, at a cost of £190,000 in the first year, and £165,000 for the following four years.**

### **d) HMIC feedback**

The CC was pleased to announce that following Her Majesty's Inspectorate of Constabulary Fire and Rescue Service (HMICFRS) inspections, Dyfed-Powys has been ranked as one of the top 4 forces in the country for continuous improvement.

**e) Her Majesty's Chief Inspector of Constabulary's Annual State of Policing Response**

It was noted that CB had previously discussed a response with Insp Elaine Bendle, and that CN and Insp Bendle would provide the OPCC with the Force's suggested response in advance of the deadline of February the 8<sup>th</sup>.

**f) All Wales Policing Board**

The PCC noted that ahead of the All Wales Policing Board (AWPB) on the 18<sup>th</sup> of February it would be beneficial to submit topics for discussion. The CC and PCC agreed that topics should include the Thomas Commission submission, a review of the Police Liaison Unit, the Apprenticeship Levy and partnership working.

**Action: The CoS and CFO to provide the All Wales Policing Board (AWPB) with topics the OPCC wish to discuss at the AWPB on the 18<sup>th</sup> of February.**

<b>ACTION SUMMARY FROM MEETING 29/01/2019</b>		
<b>Action N°</b>	<b>Action Summary</b>	<b>To be progressed by</b>
<b>PB 2390</b>	<b>Staff Officer to diarise a meeting between the PCC, the CC, Steve Hewson and John Davies to discuss charging models for the Royal Welsh in future.</b>	<b>CN</b>
<b>PB 2391</b>	<b>Staff Officer to provide the Police and Crime Panel with a copy of the staff survey results.</b>	<b>CN</b>
<b>PB 2392</b>	<b>The PCC to attend the next BCU leaders' meeting in order to present his financial plans for the Force for 2019/20.</b>	<b>PCC</b>
<b>PB 2393</b>	<b>The CC to provide the PCC with a preview of upcoming series 'Harbour Cops'.</b>	<b>CC</b>
<b>PB 2394</b>	<b>Chief Officers' calendars to be provided to the PCC on a weekly basis.</b>	<b>Carol Price</b>
<b>PB 2395</b>	<b>The PCC and the CC to discuss their views on the Police Liaison Unit ahead of the next All Wales Policing Group.</b>	<b>PCC/CC</b>

<b>PB 2396</b>	<b>The DoF to formally request analysis of all collaboration budgets for 2019/20.</b>	<b>DoF</b>
<b>PB 2397</b>	<b>The PCC requested that the January financial position be presented at PAB on the 12<sup>th</sup> of February.</b>	<b>PCC</b>
<b>PB 2398</b>	<b>CB to review current Freedom of Information requests to establish current trends.</b>	<b>CB</b>
<b>PB 2399</b>	<b>Additional responses to the Use of Force Deep Dive to be provided at the next Policing Board on the 26<sup>th</sup> of February.</b>	<b>Supt Craig Templeton</b>
<b>PB 2400</b>	<b>The CoS and CFO to provide the AWPB with topics the OPCC wish to discuss at the AWPB on the 18<sup>th</sup> of February.</b>	<b>CoS/CFO</b>