

Dyfed-Powys Youth Forum

Guidelines and Terms of Reference

Mae'r ddogfen hon ar gael yn y Gymraeg
This document is available in Welsh



2022/23



Heddlu Police
**DYFED
POWYS**



Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner



Introduction

As the Police and Crime Commissioner for Dyfed-Powys (PCC) I am the voice of the public on all police and crime matters, and therefore seek to engage with all the communities I serve. As noted in the Police and Crime Plan 2021-25, I want to make every effort to ensure that young people's voices are heard.

I have a passion for building a strong relationship with young people and want to better understand the risk factors that lead young people to crime and disorder and help them make positive choices in life. Ultimately, the aim is to:

- Develop opportunities for young people to get involved and have their say on policing and crime in the communities they live in;
- Enable young people to influence and challenge decision-making;
- Better understand offender and victim profiles and those young people at risk within our communities;

Our Youth Forum provides a platform for young people to influence the future of policing and crime prevention in their local areas.

The Ambassadors of the Youth Forum play a key role in our success: they challenge us, question us, support us and make sure that we keep our promises to children and young people of Dyfed Powys.

We trust members of the Youth Forum to be honest with us; to say what they really feel about the issues affecting children and young people and about what we are doing to ensure Dyfed Powys becomes a Police Force where children's rights become a reality for all. A Police Force where all children and young people have an equal chance to be the best that they can be.

The aim of this booklet is to make sure you are clear about your role and what to expect from us. If there's anything that is not covered here, please just ask.

I am really looking forward to working with you. You can learn more about the team in this booklet.

Dafydd Llywelyn
Police and Crime Commissioner



What and How?

What is the Youth Forum and how it works?

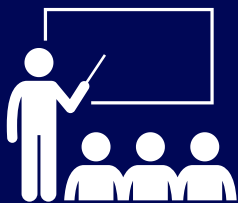
The Youth Forum gives external support and advice to the Police and Crime Commissioner. They make sure the Commissioner is held accountable (delivers on promises) and is working in the most effective way.



The Youth Forum contains young people aged between 14 and 25 from across all areas of Dyfed-Powys. They are recruited by the Commissioner and will determine which policing and crime issues should be prioritised. It is intended that this forum brings together a diverse cross-section of the youth population, and members will have a broad range of experiences and backgrounds.



We recruit annually, which means some of the panel will be new members while some members will already have been on the panel for a year or more.



We will arrange an Induction session for you to get to know other panel members and learn more about your role.



'Y Sgwrs': You will be given support to carry out a conversation we call "Y Sgwrs", to engage with a much wider number of young people and gather their views on agreed priority topics such as youth offending, mental health, substance mis-use, domestic abuse, and relations with the police.

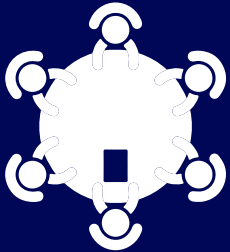


Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner



Heddlu Police
**DYFED
POWYS**

What and How?



We meet twice every school/college term, for an hour, to catch up with each other and discuss current policing and crime matters. Of these two meetings, one will be in person and the other virtually. All meeting dates are on page 4, with the three main meetings highlighted.



Towards the end of the Academic year, OPCC staff will work with Youth Forum members on a Recommendations Report that will review all findings from 'Y Sgwrs' consultation, to Dyfed-Powys Police and youth agencies in our area.



At the end of the Academic year, the Youth Forum will hold an annual Conference for the PCC, Chief Constable and partner agencies that work with young people and present their Recommendations Report. The recommendations will set out how young people would like to see organisations work together to make improvements in the support, information, services and advice that is available for young people.

Why is the Youth Forum Important?

Young people aged 14-25 experience crime more than any other age group. By harnessing their experience, police forces can become fairer, more accountable organisations in their own communities. The end goal is to help the PCC and Dyfed Powys Police improve their decision-making and increase accountability in a way that benefits everyone in the community.



Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner



Heddlu Police
**DYFED
POWYS**



2022/23 TIMETABLE

26/10/2022

Youth Forum Induction Session

Police Headquarters

14/12/2022

Youth Forum Meeting

4:00PM

Virtual (Teams or Zoom)

25/01/2023

Youth Forum Meeting

4:00PM

Police Headquarters

22/02/2023

Youth Forum Meeting

4:00PM

Virtual (Teams or Zoom)

29/03/2023

Youth Forum Meeting

4:00PM

Police Headquarters

02/04/2023

Close 2022-23 Y Sgwrs Consultation for reviewing and report writing by OPCC staff and Youth Forum Members

MAY 2023

Promote Youth Forum Conference

JUNE 2023

Re-open recruitment for 2023-24
Consider proposal of new priority themes for 2023-24 Y Sgwrs' Consultation

JUNE 2023

Youth Forum Conference



Comisiynydd Heddlu a Throseddau
Dyfed-Powys
Police and Crime Commissioner



The Meetings

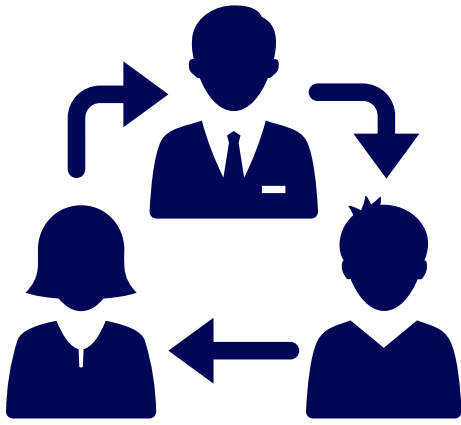
The running of the Forum is co-ordinated within the PCC's office. Forum Members will be provided with a single point of contact on joining the scheme, and will be kept updated of any changes.

- There will be at least one member of staff at each meeting, plus the Commissioner.
- The Forum have the option of electing a chair. Chairs are able to add to the agenda for each meeting with the Commissioner also has certain things that need to be discussed in each meeting.
- You can take part in your preferred language, whether that is in English or Welsh.
- You are expected to arrange transport to and from the any in- person meeting but the cost will be covered by us. We can try and cover public transport costs in advance, so that you aren't out of pocket.
- We understand that becoming a member of the Youth Forum means taking time out of your schedule. As an appreciation of your time, members will be awarded a Tempo Time credit for each meeting attended. Tempo Time credits can be exchanged for a fun service or activity within your area

Extra Opportunities....

- On occasions, you will be offered additional opportunities outside of the meetings e.g. staff interviews, shadowing the Commissioner at meetings and events.
- You must check with your parent/guardian first and let your school know if you are taking part in any extra opportunities.





Role & Responsibilities

- Give advice to the Commissioner and the team
- Act as a critical friend by being kind to all members
- Keep meeting content confidential e.g. draft work plans
- Everyone should have a voice – make sure everyone's included, and look after each other
- Communication is really important
- Be polite and courteous at all times. No swearing or offensive behaviour of any kind.
- Interact in debates. Don't be afraid to speak out to your peers.
- Limited phone use (only when needed)
- Collect information from youth groups and peers
- Be optimistic and have fun!
- Be understanding of others' views and experiences.
- Listen to everybody's opinions and respect the views of others in a safe space environment.





Communication

We will contact you mainly via email and may text or phone you about meetings and opportunities. In order to keep you safe, we have a few guidelines:

- We are a Monday to Friday, 9 a.m. - 5 p.m. service, which means we might not be available outside of these hours.
- If you need someone to talk to in a crisis, please contact Meic or Childline.



childline

ONLINE, ON THE PHONE, ANYTIME
childline.org.uk | 0800 1111

- We need to check with your parents/carers that they are happy for us to contact you about meetings and opportunities and to ask if they would like to be kept in the loop too.

Social Media

You are free to talk about your role with the Youth Forum on social media, we just ask that you include in your bio something like 'Tweets are my own opinions'. We also ask that you make it clear you are a Youth Forum Ambassador, and not a member of staff.

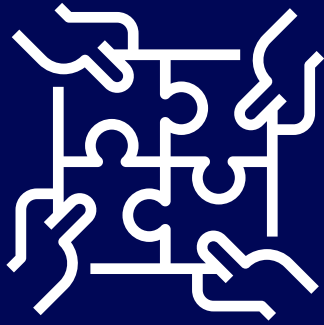
You can follow us on Twitter, Facebook and Instagram @DPOPCC



@DPOPCC



Comisiynydd Heddlu a Throseddau
Dyfed-Powys
Police and Crime Commissioner



Working in partnership

The Youth Ambassadors will all represent schools/colleges/youth clubs/societies across the region. As well as taking part in discussions during Forum meetings, the Ambassadors will be a way for the PCC to consult with young people on the ground on topical Police and Crime issues, and report back on their opinion in Forum meetings.

We also intend to engage on a strategic level with key youth work partners across Dyfed-Powys, who may not all be represented on the Forum itself. Through this working group, we hope to build meaningful relationships with our Youth partners across the region, and use this method of engagement to inform the work of the PCC, as well as means of sharing information and educating young people in a preventative way.

As we have identified several existing youth forums on a regional and county basis, e.g. local authorities' youth councils, studentrepresentative groups withinschools and colleges, we envisage that the Forum will engage with these existing forums as and when necessary. This could include having an input into their programme of events throughout the year, such as scrutiny activities on Policing and Crime issues, information sharing, and consultation on Policing and Crime issues.

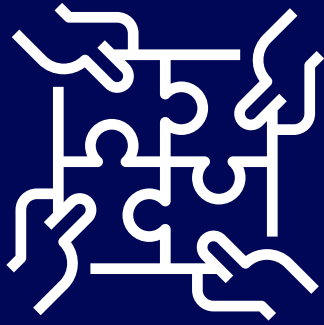
As well as attending community events arranged by the partners named above, the OPCC will also work alongside the Forum throughout the year and will be able to consult with young people on specific topics during the Summer Shows, such as the Royal Welsh Show, Pembrokeshire Agricultural Show and the Urdd Eisteddfod, when hosted in the region.



Comisiynydd Heddlu a Throseddu
Dyfed-Powys
Police and Crime Commissioner



Heddlu Police
**DYFED
POWYS**



Working in partnership

Reaching the harder to reach

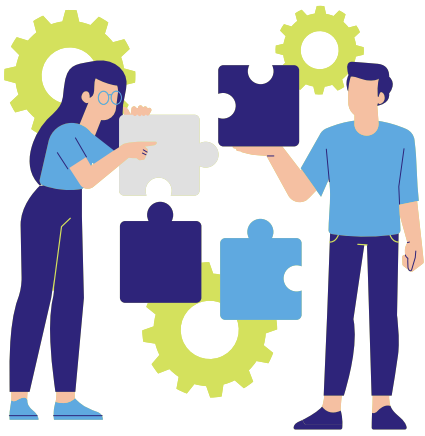
As well as engaging with young people through partners, we will also be seeking to engage with young people who regularly get missed from decision-making processes, namely young offenders or vulnerable young people. Through working with relevant specific partners within Dyfed-Powys Police (e.g. SchoolBeat, Cadets) as well as partners such as Youth Justice Teams/Youth Offending Teams and Targeted/Detached Youth Workers, the OPCC intends to tailor bespoke ways of engaging with these harder to reach young people; hopefully empowering them to ensure that they understand their rights in relation to Policing and Crime issues, ensure that their voice is being heard, and their opinion is fed-back to the PCC to influence his decision-making process on Policing and Crime issues.

Impartiality and Confidentiality

During the course of their duties, Ambassadors may hear of/deal with confidential information about individuals and police matters. They are therefore asked to sign an Undertaking of Confidentiality Agreement on joining the Forum. Ambassadors should be aware that the improper disclosure of information acquired during a panel meeting may attract civil or criminal proceedings.

Ambassadors should also notify the OPCC if they are arrested or charged with a criminal offence, or are under investigation. They may be suspended from undertaking further volunteering duties pending the outcome of any proceedings.

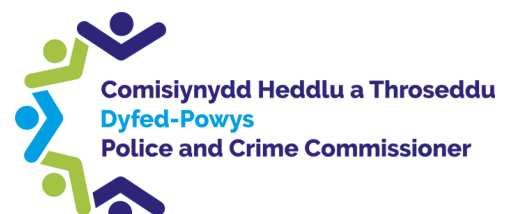
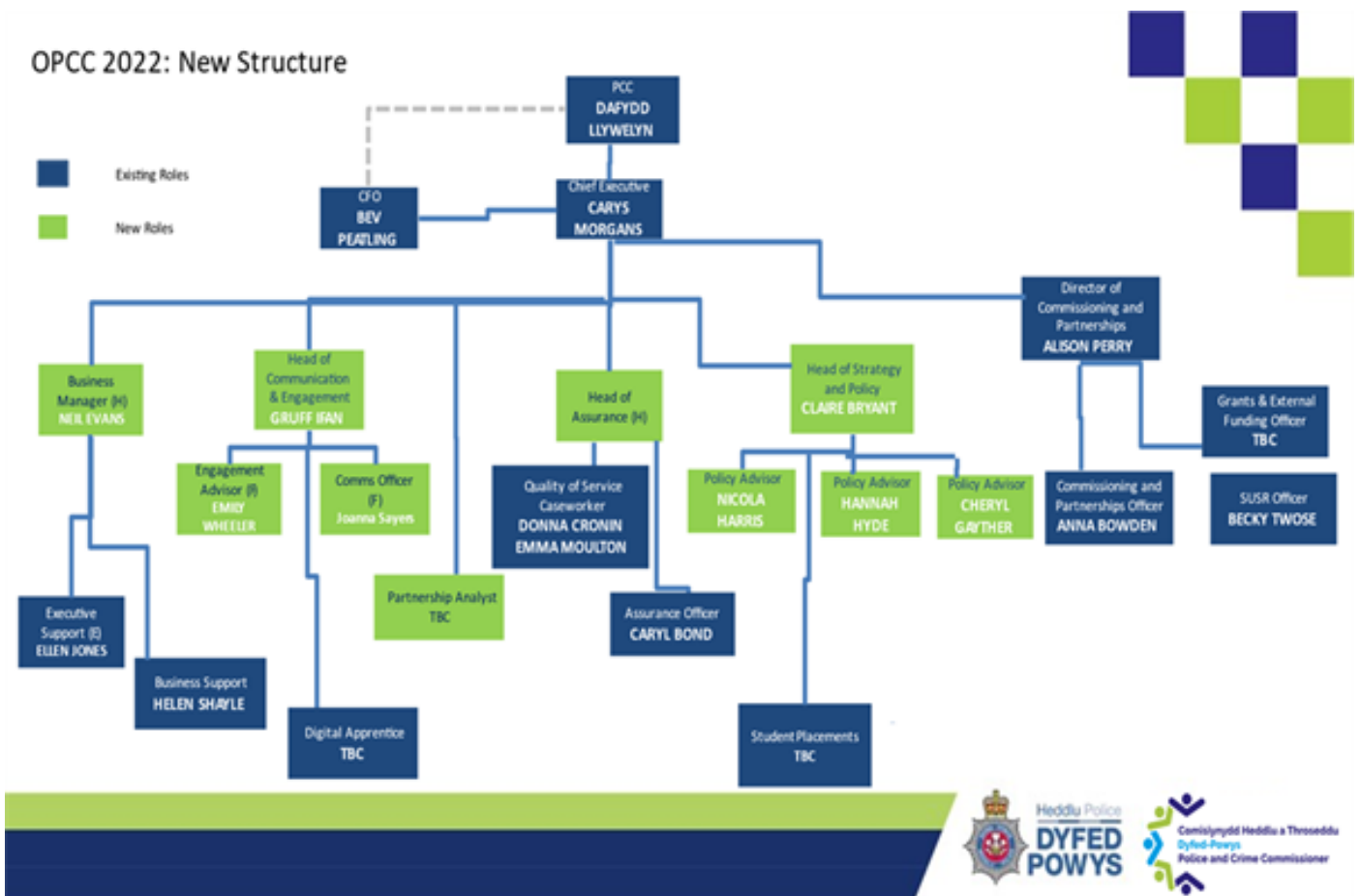




Our Office

You may see us refer to our office as OPCC. which stands for Office of Police and Crime Commissioner.

Here is our latest office structure.





Our Staff

EMILY

I am the Engagement Advisor for the Police and Crime Commissioner and will be your point of contact in the Youth Forum. I am new to the OPCC team and am looking forward to working on this exciting project with you all! My favourite things are music, travelling the world, keeping active and home décor.

JO (She / They):

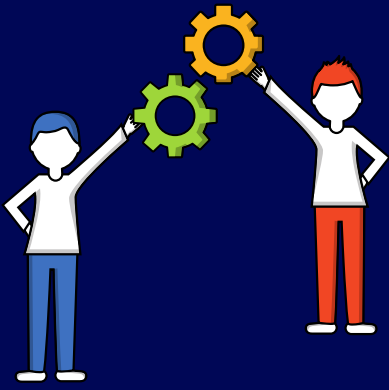
My job is to help the public understand what the Office of the Police and Crime Commissioner does, and how they can get involved. In a typical week I will speak to journalists, plan content for social media, write press releases, take photos and videos, and send lots of emails! I enjoy music, comedy, dancing and being outdoors.

GRUFF

I am the Head of Communications and Engagement for the Police and Crime Commissioner and have been working with the Youth Forum for over two years.

Outside work I enjoy sport, mainly football and cycling, and I also play the drums.





Our Promise

We Promise To.....

- Listen to your opinions and feedback about how we have taken on your ideas
- Keep you safe
- Help you to develop your skills e.g. expressing ideas, confidence
- Respect you and take you seriously
- Keep parents/carers up to date with information (for ages 16 and under)
- Keep schools up to date if you're missing school time

We Ask You To...

- Let staff know if you can't attend a meeting
- Respond to emails, texts and phone calls in between meetings
- Tell a member of staff if you need to leave the venue
- Arrange your own transport to the meetings
- Let us know if you have involvement with other organisations e.g. Young Wales
- Let us know if your contact details change
- Let us know if you decide you don't want to take part anymore

Making it work

This is a list of things previous forum members said make our meetings' work':

- Confidentiality
- Inclusive
- Equal
- Freedom of speech/voice opinion
- Be involved
- Accessibility
- Simple language
- Informal
- Respecting other views-constructive criticism
- Happy environment
- Communication
- Open environment
- Attendance punctuality
- Silent phones



To learn more about your rights and the 42 articles spoken about here, follow this QR code

www.childcomwales.org.uk

Our Children's Charter

Children have all the rights listed in the United Nations Convention on the Rights of the Child.

Here are just a few that we support through our work...



You have the right to:

Have rights!

Anyone under the age of 18 has these rights, no matter how young.



Articles 1, 2 & 6

Be listened to

All young people have the right to be listened to and taken seriously.

Articles 12 & 30

Get help and support

If you need any of our services, we will make sure that we are there for you.

Articles 3, 23, 24, 25, 27, 39, 40 & 41

Be respected

We will respect your language, religion, beliefs and family background.

We will treat you as an individual.

Articles 7, 8, 14, 16, & 37



Ask for information

We will answer your questions, honestly and in a way that you can understand.

Article 13, 17



Be safe and protected

We will do everything we can to protect you from harm and to help you feel safe.

Articles 11, 19, 20, 21, 33, 34, 35 & 36

