

<b>Members:</b>	Mr Christopher Salmon, Police and Crime Commissioner (PCC) Chief Constable Simon Prince (CC) Ms Samantha Gainard, Director of Legal and Compliance (DoL) Mr Edwin Harries, Director of Finance (DoF) Mr Adrian Williams, Director of Resources (DoR) Mrs Jayne Woods, Chief Finance Officer (CFO)
<b>Also Present:</b>	Mrs Irene Davies-Jones (ID-J) - for items 1 to 3a PS Matthew Howells, Staff Officer to the Chief Constable (MH) Dr Helen Morgan-Howard, Chief of Staff, OPCC (HM-H) Mrs Alison Perry, Director of Commissioning (AP) Mr Heddwyn Thomas, Director of Estates (HT) Miss Karys Thomas, Research Officer (KT) Mrs Siân Jenkins, Office Manager, OPCC (SJ)
<b>Apologies:</b>	Mr Tim Burton, Deputy Police and Crime Commissioner (DPCC) Deputy Chief Constable, Carl Langley (DCC) Assistant Chief Constable, Simon Powell (ACC) Mrs Sharon Richards, Performance Manager, OPCC (SR)

ACTION SUMMARY FROM MEETING ON 15/05/2015		
Action N <sup>o</sup>	Action Summary	Progress:
<b>PAB 217</b>	<b>Force to share the Child Sexual Exploitation (CSE) report from Cysur at the July PAB.</b>	<b>Ongoing – on July PAB Agenda</b>
<b>PAB 218</b>	<b>Force to provide an update on MASH at the June PAB.</b>	<b>Completed – on June PAB Agenda</b>
<b>PAB 219</b>	<b>Force to provide SR with raw data for the MARAC referrals.</b>	<b>Completed</b>
<b>PAB 220</b>	<b>Force and OPCC to develop a Victim satisfaction survey specific to domestic abuse victims.</b>	<b>In progress</b>
<b>PAB 221</b>	<b>Force to scope what the demand is for Appropriate Adults in custody.</b>	<b>In progress</b>
<b>PAB 222</b>	<b>OPCC to promote the Force's 'Clip your Wings'</b>	<b>Completed</b>

	<b>campaign.</b>	
<b>PAB 223</b>	<b>DoF to share the work on standardisation in relation to procurement collaboration.</b>	<b>Completed</b>
<b>PAB 224</b>	<b>Force to provide detailed information regarding costs for forensic medical suppliers; vehicle providers; builders and telecommunication providers to CFO.</b>	<b>Completed</b>

### **Minutes of the Accountability Meeting held on 15<sup>th</sup> May 2015 and Matters Arising**

The minutes of the last Police Accountability Board were agreed as a true account of the meeting with some slight amendments being made to the content.

#### **Force Accountability Report on Priority 3**

Mrs Irene Davies-Jones presented an overview of the Force Accountability Report on Priority 3 – Bringing People to Justice. The key themes and updates since the previous update in January included Bringing People to Justice statistics; Criminal Justice; Supported Compliance; and Adult Community Resolutions.

The PCC raised a number of questions for the Force, based on the information contained in the report.

The PCC asked why the number of offences brought to justice (OBTJ) has decreased from 2013 to 2014. This is mainly due to the changes in crime recording. I-DJ also noted that offences are recorded when they happen and the OBTJ data is recorded when the case is finalised so the figures don't marry up. The PCC asked whether figures would come back in line next year and move back towards the OBTJ rate of 60%? The CC noted that a new baseline should be considered for future measurement, following the changes in crime recording.

With regards to File Quality, the PCC asked what was the role of the Pre-Charge Advisor. ID-J said that they review a file before it goes to the Crown Prosecution Service (CPS), ensuring that all information is contained in the file and that there is a prospect of conviction. The Pre-Charge Advisors will also assist with a piece of work assessing why some cases are not progressed eg. is it because it's not in the public interest or is it because there is some issues with the quality of the files submitted.

AP asked what proportion of files sent from the Case Progression Unit (CPU) to the CPS are considered good enough quality in terms of CPS standards. I-DJ said that the number is consistently high because of the recent remedial work on improving file quality and that the information is part of the Prosecution Team Performance Management (PTPM) data. I-DJ will share the last three months' data with OPCC and add it to future reports on PTPM.

**Action: The Force to provide the last three months' Prosecution Team Performance Management (PTPM) data to OPCC and add it to future reports on PTPM.**

Discussion ensued on how the CPS make the decision on a file and the new measure of whether a file is satisfactory or not satisfactory. It was noted that under Transforming Summary Justice (TSJ) if a file is unsatisfactory, the case will be discontinued (unless there's something critical missing). The PCC expressed his concerns regarding discontinuance of a case and asked for any to be reported at PB/PAB, as well as discussion at Local Criminal Justice Board (LCJB). The CC confirmed that the Force would challenge any discontinuance. I-DJ noted that domestic abuse cases did not sit under TSJ.

**Action: The Force to report the discontinuance of cases under Transforming Summary Justice (TSJ) to a PB/PAB.**

KT asked what the upper and lower boundaries are for Attrition rates as they are slightly different across the different offence types. ID-J confirmed that the boundaries are not set for certain crime types and that the performance figures are susceptible to fluctuation. The average changes from month to month and is based on a national average. Discussion ensued on how the Force look at the monthly figures, taking into consideration low numbers and identifying any trends.

KT asked whether the Force has any national comparisons for Warrant categories. ID-J said that the Force submit the returns nationally so that data will be available. ID-J confirmed that the target of 70% is a national one, set by the Ministry of Justice.

The PCC queried what an electronic warrant was. ID-J said that warrants are now emailed rather than posted. The PCC also asked about the system that IS&T are working on in order for an electronic warrant report to be populated from the case preparation

system. ID-J confirmed that the information can now be input straight onto the system and a report can be sent electronically.

The PCC asked what stage two of the Criminal Justice Efficiency Programme (CJEP) was. ID-J confirmed that stage two will be when CPS charging decisions go through the digital portal which will mean further improvement.

With regards to Transforming Summary Justice (TSJ), the PCC asked what percentage of cases are meeting the 14-day mark – the figure was not known at this point as TSJ has only been live since the end of May.

The PCC asked about the role of the Business Support Unit (BSU) within criminal justice. It was confirmed that the BSU carry out transactional work formerly done by the Criminal Justice Department which includes recording the execution of warrants, progressing all traffic files and updating PNC with case results.

The National Pre-charge Bail Pilot went live on 1 June and will run for 6 months. KT asked where the Force think the National Pre-Charge Bail Pilot will improve bail management and whether there will be resource implications. The PCC asked for clarification on what the alternative pre-charge bail model was and the CC explained the procedure and how bail is authorised. The PCC queried how the Force is measuring the pilot and what they want it to achieve. The CC confirmed that the purpose was to reduce the number of people on bail; that cases are dealt with as efficiently as possible; and the reasons why bail is extended. The PCC asked for information on the process of monitoring bail and a comparison between figures prior to the introduction of monitoring bail and previous figures.

**Action: Force to share analysis of bail times with OPCC.**

The PCC asked for more information on how the Victim Hub are involved with Action Fraud. ID-J explained the current procedure in which Action Fraud sends data through spreadsheets to the Force which then gets entered onto Victim Support systems. They are working together to avoid double entry into systems. AP also reported on the work going on to ensure that all victims who live in the Dyfed Powys area are supported locally, even if the investigating Force is in another area. ID-J confirmed that the Investigating Officer will still have a responsibility for that victim but it will mean that the

victim gets support early on, even if a case doesn't end up getting investigated. A discussion ensued about how support would be provided to victims in these cases.

The PCC asked for an update on the locations of video links in the Courts and Probation which the Force could use to cut down some of the Officer time at court. ID-J confirmed that Llanelli, Aberystwyth, Haverfordwest, Llandrindod Wells, Brecon and Welshpool had video links in the Courts but that Carmarthen did not currently have that facility. The PCC noted that no information had been received to date from the Probation about their locations. It was confirmed that currently it isn't possible to link the Force, Probation and Court video links, but IS&T are currently doing some work on live link capability and the costs involved. The PCC asked what the Live Links Working Group was. ID-J explained that it was a relatively new group introduced by the courts with representation from the four Police Forces, Magistrates and CPS. ID-J confirmed that this group was working on identifying video link locations.

The PCC asked why the changes as a result of the roll out of hand-held mobile devices had "resulted in a more complicated process for the CJD decision makers which has doubled the time involved in reviewing a file". ID-J explained that the digitised form for reporting accident reports involved more 'pages' than the paper form. Kelvin Connect is working with Forces nationally to make that more user friendly.

The PCC asked for confirmation that electronic witness statements are already in use. ID-J noted that the testing taking place in July is for witnesses, victims and drivers involved in Road Traffic Collisions to be able to provide evidence electronically via the Internet.

The PCC queried the concerns raised by Magistrates in respect of potential abuse of processes – specifically the time taken to get to court on Police Led Prosecutions (motoring cases). ID-J explained that there are two reasons: the number of campaigns which is causing a higher volume of cases to go through; and the backlog with the processing of the accident and traffic files. ID-J explained the process and the timescales involved when a motoring offence occurs. The CC added the Force is now doing work that was previously undertaken by the CPS without additional resource. The PCC also noted that the Public Service Bureau has recently received a number of complaints due to people not receiving letters about traffic offences in time to opt for a course and who

end up having to go to court. The PCC asked for figures on when letters are issued after the offence and the average timeframe compared with the statutory guidelines.

**Action: Force to provide data on length of time between traffic offences taking place and letters being issued/cases being listed before court.**

KT queried the variation on the amount of Adult Community Resolutions (ACR) issued in custody and in particular, the fairly low numbers for Pembrokeshire and Powys. The CC said that it's due to the nature of the areas, how they are issued and the fact that ACRs had only been launched in January. The PCC asked whether the Force is recording what sanctions are being applied with those ACRs? The CC said that they will be looking at how it's working, evaluating and looking at the impact it's had on crime and disorder in local areas. The CC also noted that some Community Councillors have made suggestions as to how to apply sanctions locally eg. community work. The PCC said that he would like to see how the ACRs are being used and how they are being scrutinised. The CC confirmed that they are currently being scrutinised by local performance meetings chaired by the ACC and and that they will come back to a Force performance event for the CC to scrutinise. The PCC asked whether this was something that the Out of Court Disposal Panel could look at and the CC agreed this would be appropriate after the CC had examined it in a Force performance event.

**Action: Force to provide information on sanctions used for identified community resolutions (for scrutiny by future PAB and Out of Court Disposal panel).**

KT asked whether there was a reason why there has been a decrease in the cohort size for the Transform Integrated Offender Management (IOM) scheme. The CC said that he did not know the reason but would provide that .

**Action: Force to provide reason for decreasing cohort size for the Transform IOM scheme.**

The PCC thanked ID-J for her presentation.

**OPCC Accountability Report on Priority 3**

The OPCC Accountability Report was presented for noting and covered updates on the Out of Court Disposal Panel and the Local Criminal Justice Board.

AP noted the agreement of a pilot service between the OPCC and Wales Community Rehabilitation Company (CRC) to provide improved access to restorative justice for victims. AP noted that "Working Links" should read "Wales Community Rehabilitation Company" within the report. An update on the service will be presented at the July Criminal Justice Board then fed back to PAB at a later date.

The PCC reiterated the information he was seeking with regards to live links from the Criminal Justice Board - where do the various agencies (including the Force) have video capability; can we get them to link to each other; if no link is possible, how the available resources can be shared.

### **OPCC Monitoring Performance Report**

KT introduced the OPCC performance report to the Board which included figures up to May. KT noted that the report this month focussed on theft and public order offences, domestic abuse and the Spending Wisely section focussed on invoicing and debtors. SR and KT had prepared questions prior to the meeting which had been circulated to the Force. At the meeting, the Force answered those questions and the Performance Report has been updated with the additional information (enclosed with Minutes).

In relation to the question on why high risk domestic abuse incidents are higher in Pembrokeshire than other territorial areas, the OPCC has received a response from C/Insp Cockwell explaining that the reason is unknown. The CC confirmed that the Force will compile a 'problem profile' and will share that with the OPCC once completed.

**Action: Force to share 'problem profile' in relation to Domestic Abuse with OPCC.**

In relation to the question regarding if the Force knew what sort of outcomes were being applied to the Public Order offences, it was agreed that this data would be available soon, and that SR and KT would analyse the data.

**Action: SR and KT to analyse outcomes for Public Order offences.**

The PCC asked whether the Force were in a position to measure the impact of introducing mobile digital policing in order to see the return on the investment in the project. The

Board agreed that an assessment could be provided in six months' time. The PCC noted that the OPCC would prepare questions for the Force ahead of that assessment.

**Action: Force to provide an assessment of return on investment for mobile digital policing project for January PAB, and the OPCC to provide questions in relation to that assessment beforehand.**

Following the discussion on Fire Arms Licencing, the PCC asked for a copy of the figures on Fire Arms Licencing from DoL.

With regards to the Public First change programme, the CFO asked when the post implementation review will be carried out and when will it be published. The DoR said that this will be completed in the next few weeks and the review will be shared at an appropriate PB/PAB.

**Action: The Public First implementation review to be reported back to PAB/PB.**

## **Update reports**

### ***Questions from the Chief Officer Group minutes***

The minutes from the June COG had been circulated prior to the meeting. The CFO asked whether the 31 Police staff vacancies were clustered or spread out. The DoR confirmed that up to a third were for the Force Communication Centre (FCC) and the others are scattered.

### ***Multi Agency Safeguarding Hub (MASH) Update***

The CC updated the Board on MASH and noted that a report will be tabled for the July PAB. The CC noted that there is a Project Manager in place and they have scoped the options available. The Home office review of safeguarding hubs will be continued as part of that work.

### ***CCTV Update***

The PCC thanked the Force for their update report on CCTV provision in Carmarthenshire and for the work they have done to get an agreement on the situation. The PCC confirmed that he will endorse it but noted his concerns around the reduced exposure to CCTV through this process. The PCC asked if the total cost includes an element for new cameras and asked if the Force will be making a contribution of £30k or £40k per annum

towards the maintenance. The CC said that the agreement has been made in principle but the exact figures would be clarified within the agreement documents.

A discussion ensued on CCTV monitoring in general and the implications of the withdrawal of significant investment for CCTV by some public sector partners in England and Wales. The CC said that he would raise this issue at the next opportunity with Welsh Government representatives as the organisations had obligations under the Crime and Disorder Act.

The PCC requested that the Carmarthenshire provision for CCTV be looked at again in 12 months' time in order to understand how Dyfed Powys is using CCTV. The CC agreed that an evaluation could be conducted to include an assessment of what DP is getting for their investment; whether to continue with that agreement; and the impact on the public. The CC also noted that the Force is in negotiations with other bodies about undertaking work to look at the possibility of using volunteers to conduct some CCTV monitoring at key times.

**Action: Force to conduct an evaluation of use of CCTV and assessment of whether it should continue to be funded in twelve months' time.**

***Police Air Support***

The CC noted that a question is being raised at the Welsh Assembly about the value of Police Air Support. The CC also noted that he had received a significant amount of interest from local elected representatives around air support, and that he intended to invite MPs, AMs and Council Leaders to an operational briefing on what the Force use air support for and what the Force's operational requirements are.

There was no other business.

**Actions:**

ACTION SUMMARY FROM MEETING ON 19/06/2015		
Action N°	Action Summary	To be progressed by:
<b>PAB 225</b>	<b>Force to share analysis of bail times with OPCC.</b>	<b>Force</b>
<b>PAB 226</b>	<b>Force to provide data on length of time between traffic offences taking place and letters being</b>	<b>Force</b>

	<b>issued/cases being listed before court.</b>	
<b>PAB 227</b>	<b>Force to provide information on sanctions used for identified community resolutions (for scrutiny by future PAB and Out of Court Disposal panel).</b>	<b>Force</b>
<b>PAB 228</b>	<b>Force to provide reason for decreasing cohort size for the Transform IOM scheme.</b>	<b>Force</b>
<b>PAB 229</b>	<b>Force to share 'problem profile' in relation to Domestic Abuse with OPCC.</b>	<b>Force</b>
<b>PAB 230</b>	<b>SR and KT to analyse outcomes for Public Order offences.</b>	<b>SR/KT</b>
<b>PAB 231</b>	<b>Force to provide an assessment of return on investment for mobile digital policing project for January PAB, and the OPCC to provide questions in relation to that assessment beforehand.</b>	<b>Force</b>
<b>PAB 232</b>	<b>The Public First implementation review to be reported back to PAB/PB.</b>	<b>Force</b>
<b>PAB 233</b>	<b>Force to conduct an evaluation of use of CCTV and assessment of whether it should continue to be funded in twelve months' time (subject to agreement with local authorities and Terms of Reference).</b>	<b>Force</b>
<b>PAB 234</b>	<b>The Force to provide the last three months' Prosecution Team Performance Management (PTPM) data to OPCC and add it to future reports on PTPM.</b>	<b>Force</b>
<b>PAB 235</b>	<b>The Force to report the discontinuance of cases under Transforming Summary Justice (TSJ) to a PB/PAB.</b>	<b>Force</b>