

Members:	Mr Christopher Salmon, Police and Crime Commissioner (PCC) Chief Constable Simon Prince (CC) Mr Tim Burton, Deputy Police and Crime Commissioner (DPCC) Assistant Chief Constable Liane James (ACC) Ms Samantha Gainard, Director of Legal and Compliance (DoL) Mr Edwin Harries, Director of Finance (DoF) Mr Adrian Williams, Director of Resources (DoR) Mrs Jayne Woods, Chief Finance Officer (CFO)
Also Present:	Insp. Christina Fraser, Staff Officer to the Chief Constable (CF) Dr Helen Morgan-Howard, Chief of Staff, OPCC (HM-H) Mrs Sharon Richards, Performance Manager, OPCC (SR) Mrs Siân Jenkins, Office Manager, OPCC (SJ)
Observing:	T/Chief Inspector Adam Hayes (seconded to the Home Office) (AH) Miss Kirsty Morgan, Customer Relations Advisor (KM)
Apologies:	Deputy Chief Constable, Carl Langley (DCC)

ACTION SUMMARY FROM MEETING ON 19/06/2015		
Action N ^o	Action Summary	Progress:
PAB 225	Force to share analysis of bail times with OPCC.	Ongoing
PAB 226	Force to provide data on length of time between traffic offences taking place and letters being issued/cases being listed before court.	Completed
PAB 227	Force to provide information on sanctions used for identified community resolutions (for scrutiny by future PAB and Out of Court Disposal panel).	Ongoing
PAB 228	Force to provide reason for decreasing cohort size for the Transform IOM scheme.	Completed
PAB 229	Force to share 'problem profile' in relation to Domestic Abuse with OPCC.	In progress - beginning of September
PAB 230	SR and KT to analyse outcomes for Public Order offences.	In progress - August PAB

PAB 231	Force to provide an assessment of return on investment for mobile digital policing project for January PAB, and the OPCC to provide questions in relation to that assessment beforehand.	Ongoing - January 2016 PAB
PAB 232	The Public First implementation review to be reported back to PAB/PB.	In progress - August
PAB 233	Force to conduct an evaluation of use of CCTV and assessment of whether it should continue to be funded in twelve months' time (subject to agreement with local authorities and Terms of Reference).	Ongoing
PAB 234	The Force to provide the last three months' Prosecution Team Performance Management (PTPM) data to OPCC and add it to future reports on PTPM.	In progress
PAB 235	The Force to report the discontinuance of cases under Transforming Summary Justice (TSJ) to a PB/PAB.	Ongoing

DECISION FROM MEETING ON 13/07/2015		
Decision N°	Decision Summary	To be progressed by:
PAB 001	The Policing Accountability Board agreed to the weighting and evaluation criteria of the tender for the provision of a telematics and deployment.	DoF

The PCC welcomed Assistant Chief Constable Liane James to her first Policing Accountability Board as ACC. The PCC also welcomed Temporary Chief Inspector Adam Hayes (member of the Home Office review team on Performance Management) and Kirsty Morgan (Customer Relations Advisor, OPCC) as observers.

Minutes of the Accountability Meeting held on 19th June 2015 and Matters Arising

The minutes of the last Police Accountability Board were agreed as a true account of the meeting with some slight amendments being made to the content. It was agreed that some further actions should be included.

Action: The Force to provide the last three months' Prosecution Team Performance Management (PTPM) data to OPCC and add it to future reports on PTPM.

Action: The Force to report the discontinuance of cases under Transforming Summary Justice (TSJ) to a PB/PAB.

Force Accountability Report on Priority 6

The DoF presented an overview of the Force Accountability Report on Priority 6 – Spending Wisely. The key themes and updates since the previous update in January included the budget position and 'Street to Suite'.

The PCC and CFO raised a number of questions for the Force, based on the information contained in the report.

The CFO asked whether the budget set for capital spend on digital policing and other projects was still on budget, a few months in to the financial year. The DoF noted that some of the planned projects will depend on national frameworks coming in to place but overall the budget was still realistic. The DoF explained that there are some key decisions to be taken during the year which will determine whether some projects will take place or not. There are big projects within IS&T that need decisions but they are dependent on procurement exercises and the timing of the project.

The CFO asked that the Force provide more detail on revenue savings for 2016/17 within the firearms, dog section, collaboration and procurement areas at a future PAB in order to understand what's happening in those areas of the business and how they might change going forward.

Action: Force to consider and specify revenue savings in the following as part of 2016/17 planning to be presented at PB on 23 September - firearms; dog section; collaboration; procurement.

Discussion ensued on the 'Street to Suite' service and the designating of G4S staff as Detention and Escort Officers.

Action: Force to undertake analysis of 'Street to Suite' management information, specifically: Why G4S takes less time than officers to transport detainees; What the cost benefits of wider use of Street to Suite may be.

The PCC thanked the DoF for his presentation.

OPCC Accountability Report on Priority 6

The OPCC Accountability Report was presented for noting and included updates on prioritising spend on front line services, scrutinising value for money profiles and a review of existing spending.

OPCC Monitoring Performance Report

SR introduced the OPCC performance report to the Board which included figures up to June 2015. SR noted that the report this month focussed on the increase in crime; outcomes around more serious crimes; and enhancing access to policing services. The Spending Wisely section focussed on invoice processing and debts issues raised previously. SR had prepared questions prior to the meeting which had been circulated to the Force. At the meeting, the Force answered those questions and the Performance Report has been updated with the Force's responses (enclosed with Minutes).

The PCC asked the CC to provide data on the number of sexual offences that relate to incidents that took place more than 6 months prior to recording and to compare this to the same period last year.

Action: Force to assess what proportion of sexual offences cases are historic, and how this compares with data reported to PAB in July 2014.

The CC confirmed that the Child Sexual Exploitation Task and Finish group has been established and a regional strategy agreed. The PCC requested that the Force provides him with the regional Child Sexual Exploitation Strategy, Action Plan and timescales.

Action: Force to provide PCC with a copy of the regional strategy for Child Sexual Exploitation, actions, and timescales.

With regards to cases progressed to prosecution where the victim does not support or withdraws support for police action, the PCC asked for more information in order to establish how the Force can improve support for victims so they remain part of the prosecution process. The CC will conduct a benchmarking exercise to identify the

number of cases progressed without victims' support and an analysis of the reasons for victims' withdrawal of support.

Action: Force to identify number of cases progressed without victims' support, and analyse reasons for victims' withdrawal of support.

The PCC asked the CC to undertake an exercise to benchmark Dyfed Powys's performance against similar Forces in terms of the length of time taken to apply outcomes to sexual offences.

Action: Force to benchmark against similar Forces the length of time taken to apply outcomes to sexual offences.

PCC raised concerns about performance in terms of call handling and response times within the Force Communication Centre (FCC). The PCC requested that he receives weekly reports containing a daily breakdown of the number of calls taken by the FCC, the average time taken to answer calls and the proportion of immediate response calls attended within 20 minutes.

Action: PCC to receive weekly reports with daily breakdowns of: - No. of calls taken by FCC; Average time taken to answer calls; Proportion of immediate response calls attended within 20 minutes.

With regards to the question on what is causing the delays in providing road traffic offenders with court summonses, the PCC has asked the CC to provide a report to the October PAB on the number of months taken to provide road traffic offenders with court summonses.

Action: Force to report to October PAB on number of months taken to provide road traffic offenders with court summonses.

The CFO asked a number of questions in relation to invoice processing and debtors.

The CFO has previously raised concerns about the Continuous Improvement (CI) programme work on improving invoice processing and noted that there isn't a documented plan where objectives and timescales have been attributed. The CFO asked whether the Force can be assured that resources are effectively deployed to the priority area without such a plan.

The CC explained that Continuous Improvement wasn't a documented project but that the DoR has requested staff to deliver specified improvements to processes. Staff are currently working on those improvements in order to make those changes. The CC noted the invitation given at a prior Policing Board for OPCC management to attend one of the Force's Continuous Improvement training events for Senior Management as an opportunity to share information and to gain increased awareness of the programme.

The CFO noted that the level of debt over 120 days old is currently £358k and that approximately £212k is over a year old. The CFO asked what is being done to address this. The CC explained that some of the debt is historic and some debts have been paid but not cancelled from the system due to administrative error. The CC informed the Board that the current level of debt over 120 days is £90k. The DoR added that the £90k includes some repayment plans.

The CFO noted that of the £358k of debt over 120 days old, more than £175k relates to telecommunication companies. The CFO asked whether there was an issue with those companies not paying for their space on Dyfed Powys masts. The CC explained that the Force have identified the issue and are aware that some of the companies are only making minimum payments off invoices. The Force are in contact with the companies to arrange better repayment arrangements. The PCC queried what lease agreements and/or payment terms were in place.

The CFO asked for more detail on the part of the debt which has already been received but not yet reconciled to the original debt. The CC explained that there had been some housekeeping issues where some of the income received has not been matched against the debt. This has resulted in the Force chasing some debt that's already been paid and a court summons for that debt has been issued. The CC said that the process for issuing a summons has now been changed to ensure it won't happen again without senior management's awareness.

Discussion ensued on the difficulties the CFO has encountered in getting hold of management data and information and how that makes it hard to know what's happening in the different areas within the BSU. It was agreed that the CFO will meet with the Force Directors to agree the sharing of management information in order to support the enhanced scrutiny of management processes.

Action: Force Directors and CFO to discuss management information required for scrutiny.

Update Reports

Multi Agency Safeguarding Hub (MASH) Update

The CC updated the Board on MASH and noted that Carmarthenshire County Council are fully signed up to it but discussions are ongoing between the CC and other local authorities. The CYSUR Board has met and as mentioned earlier in the meeting the Force will provide the PCC with a copy of the regional strategy for Child Sexual Exploitation. Det. Supt. John is developing the MASH initially with Carmarthenshire Council. The location of the MASH is still under discussion.

CISCO Update

The CC summarised the CISCO update in relation to the telephony and reporting upgrade within the Force Communication Centre (FCC). A discussion ensued on the present position, the limitations of the standard report generator and the option to spend £30k implementing an enhanced reporting solution. The CC explained that CISCO are due to make changes to their system towards the end of the year and these may include an upgrade which will provide a better data collection model. Details of the upgrade are not known at this point which is why no decision has been made yet on spending the £30k. The PCC relayed his concerns that the Force are in the same position as they were 12 months ago, as the decision whether to spend £30k on an upgrade or wait for a CISCO update 18 months down the line had also been discussed at that time.

Discussion ensued about the PCC's concerns over management processes within the call centre. The PCC said that the same issues are present today as two years ago, when discussions first started on the call centre. The PCC said that he will consider bringing in external consultants to review the FCC and to make recommendations for the improvements needed to enable the centre to deliver effectively.

A discussion took place about the Police Innovation Fund and criteria required to qualify for the funding.

Questions from the Chief Officer Group minutes

The minutes from the July COG were not available prior to the meeting.

AOB

Tender Evaluation Criteria and Weighting for a Vehicle Telematics and Deployment Solution

The DoF noted that in line with the Corporate Governance document the evaluation criteria and weightings for tenders over £250k need to be reported to the Policing Board. Due to the deadline, the DoF brought the tender for the provision of a telematics and deployment solution which has a budget of £375k over 3 years to the Police Accountability Board’s attention today. The Board agreed to the weighting and evaluation criteria of the tender.

Decision: The Policing Accountability Board agreed to the weighting and evaluation criteria of the tender for the provision of a telematics and deployment solution.

There was no other business.

Actions:

ACTION SUMMARY FROM MEETING ON 13/07/2015		
Action N°	Action Summary	To be progressed by:
PAB 236	Force to consider and specify revenue savings in the following as part of 2016/17 planning to be presented at PB on 23 September - firearms; dog section; collaboration; procurement.	Force
PAB 237	Force to undertake analysis of ‘Street to Suite’ management information, specifically: Why G4S takes less time than officers to transport detainees; What the cost benefits of wider use of Street to Suite may be.	Force
PAB 238	Force to assess what proportion of sexual offences cases are historic, and how this compares with data reported to PAB in July 2014.	Force
PAB 239	Force to provide Commissioner with copy of regional strategy for Child Sexual Exploitation, actions, and timescales.	Force

PAB 240	Force to identify number of cases progressed without victims' support, and analyse reasons for victims' withdrawal of support.	Force
PAB 241	Force to benchmark against similar Forces the length of time taken to apply outcomes to sexual offences.	Force
PAB 242	Commissioner to receive weekly reports with daily breakdowns of: - No. of calls taken by FCC; Average time taken to answer calls; Proportion of immediate response calls attended within 20 minutes.	Force
PAB 243	Force to report to October PAB on number of months taken to provide road traffic offenders with court summonses.	Force
PAB 244	Force Directors and CFO to discuss management information required for scrutiny.	Force/OPCC