Date: 18th July 2017

### TO: The Police and Crime Commissioner, Chief Constable and Members of the Joint Audit Committee (Mr A Kenwright, Mr A Morgan, Mr G Evans, Mr M MacDonald)

Copy to: Mrs J Woods, Chief Finance Officer

ACPO and Senior Officers/Staff

Representatives from TIAA and Wales Audit Office

Press and Libraries

Dear Sir/Madam,

A meeting of the **Joint Audit Committee** will be held on **Tuesday 25th July 2017** at **10:00am** in **Room SCC002** of the **Strategic Command Centre,** **Police Headquarters, Llangunnor, Carmarthen** for the transaction of the business on the attached agenda. Members of the Press and Public may attend this meeting. **To participate through the medium of Welsh, Members of the Public are required to provide at least 7 days notice to guarantee such provision as notified on our website. Should we receive late notification we will do our best to provide this service but cannot guarantee.**

Yours faithfully



# Mrs Carys F Morgans

**Chief of Staff**

Encl.

## A G E N D A

1. Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the meeting held on the 29th March 2017

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**Matters for Decision**

1. To consider and approve the Terms of Reference for the Joint Audit Committee



1. To consider the draft Joint Audit Committee Annual Report 2016/17



**Matters for Scrutiny**

1. To receive the draft 2016/17 Letter of Representation
   1. Police & Crime Commissioner



* 1. Chief Constable



1. To receive management’s response to the audit enquiries on arrangements for the prevention and detection of fraud

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1. To consider Wales Audit Office Audit of 2016/17 Financial Statements Report and Management Letter



1. To consider the draft Annual Statement of Accounts for 2016/17
   1. Group Accounts



* 1. Chief Constable Accounts



1. To consider the 2016/17 Internal Audit Report

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1. To receive the Internal Audit Annual Plan comparison report ***EXEMPT***
2. To consider the progress report of the Internal Auditors (SICA)

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1. To consider the following reports of the internal auditors:
2. Vetting Arrangements
3. Governance – Collaboration Arrangements
4. HR Management - Learning and Development Arrangements
5. Fleet Management – Repairs and Maintenance
6. To consider the Force and OPCC Corporate Risk Registers ***EXEMPT***
7. To receive an input on the OPCC risk and supportive scrutiny processes.
8. To consider a report on Payment Statistics

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1. To receive minutes of Corporate Governance Group meeting held 12th June 2017

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1. Any other business