Date: 29th November 2016

### TO: The Police and Crime Commissioner, Chief Constable and Members of the Joint Audit Committee (Mr A Kenwright, Mrs A Williams, Mr G Evans, Mr M MacDonald)

Copy to: Mrs J Woods, Chief Finance Officer

ACPO and Senior Officers/Staff

Representatives from TIAA and Wales Audit Office

Press and Libraries

Dear Sir/Madam,

A meeting of the **Joint Audit Committee** will be held on **Tuesday 6th December 2016** at **10:00** in **Room SCC002** of the **Strategic Command Centre,** **Police Headquarters, Llangunnor, Carmarthen** for the transaction of the business on the attached agenda. Members of the Press and Public may attend this meeting.

Yours faithfully



# Mrs Carys F Morgans

**Chief of Staff**

Encl.

## A G E N D A

1. Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the meeting held on the 20th September 2016



1. Matters arising
2. Appointment of Members to the Joint Audit Committee.

**Matters for scrutiny:**

1. To consider a report on data breaches - CONFIDENTIAL
2. To consider the external auditor’s annual audit letters for 2015/16



1. Wales Audit Office matters arising from 2015/16 audit letters



1. To consider the progress report of the internal auditors



1. To consider the following reports of the internal auditors:
   1. Neighbourhood – Duty of Care, HR and financial systems
   2. Payroll
   3. Risk Management – mitigating controls
   4. Interim follow up review 2016/17
2. To consider the draft internal audit plan for 2017/18



1. To receive an update on HMIC activity.



1. To receive minutes of Corporate Governance Group meeting held 30th November 2016. *(To follow)*
2. Any other business