Date: 13th September 2016

### TO: The Police and Crime Commissioner, Chief Constable and Members of the Joint Audit Committee (Mr A Kenwright, Mrs A Williams, Mr G Evans, Mr M MacDonald)

Copy to: Mrs J Woods, Chief Finance Officer

ACPO and Senior Officers/Staff

Representatives from TIAA and Wales Audit Office

Press and Libraries

Dear Sir/Madam,

A meeting of the **Joint Audit Committee** will be held on **Tuesday 20th September 2016** at **10:00** in **Room SCC002** of the **Strategic Command Centre,** **Police Headquarters, Llangunnor, Carmarthen** for the transaction of the business on the attached agenda. Members of the Press and Public may attend this meeting.

Please note that a session on Governance will take place at the end of the meeting.

Yours faithfully



# Mrs Carys F Morgans

**Chief of Staff**

Encl.

## A G E N D A

1. Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the meeting held on the 21st June 2016

**

4. Matters arising

**Matters for scrutiny:**

5. To receive the draft Letter of Representation 2015-16

a) Police & Crime Commissioner

**

b) Chief Constable

**

6. To receive management’s response to the audit enquiries on arrangements for the prevention and detection of fraud

**

7. To consider the Wales Audit Office audit of Financial Statements 2015-16

**

8. To consider the draft Annual Statement of Accounts for 2015-16

**

**Financial Year 2016/17**

9. To consider the progress report of the Internal Auditors



10. To consider the following reports of the Internal Auditors:

a) ICT Security – Data Assurance

b) HR Flexitime management

c) Payroll – Anti-Fraud Arrangements

d) Public Service Bureau

e) Duty Resource Management

f) Driver Retraining

g) Electronic Expense & Travel Claims Arrangements Claims

11. To receive a report on Treasury Management

**

Appendices A, B and C (Appendix A is restricted)



12. To receive an update on HMIC activity

**

13. To receive minutes of Corporate Governance Group meeting held 6th September 2016.



14. To discuss JAC Training

15. Any other business:

- 2016 meeting dates