Date: 16th September 2015

### TO: The Police and Crime Commissioner, Chief Constable and Members of the Joint Audit Committee

### (Mr G Evans, Mr A Kenwright, Mrs A Williams, Mr M MacDonald)

Copy to: Mrs J Woods, Chief Finance Officer

ACPO and Senior Officers/Staff

Representatives from TIAA and Wales Audit Office

Press and Libraries

Dear Sir/Madam,

A meeting of the **Joint Audit Committee** will be held on **Wednesday 23rd September 2015** at **10:00am** in **Room SCC004** of the **Strategic Command Centre,** **Police Headquarters, Llangunnor, Carmarthen** for the transaction of the business on the attached agenda. Members of the Press and Public may attend this meeting.

Yours faithfully



# Helen Morgan-Howard

**Temporary Chief of Staff**

Encl.

## A G E N D A

1. Apologies for absence
2. Declarations of interest
3. To confirm the minutes of the meeting held on 23rd June 2015



1. Matters arising

**Financial year 2014/15:**

5. To receive the draft Letter of Representation 2014-15

Appendix 1- Police & Crime Commissioner



Appendix 2 – Chief Constable



1. To receive management’s response to the audit enquiries on arrangements for the prevention and detection of fraud



7. To consider the Wales Audit Office Audit of Financial Statements 2014-15



8. To consider the draft Annual Statement of Accounts for 2014-15



**Financial year 2015/16:**

9. To consider the progress report of the Internal Auditors

10. To receive the following reports of Internal Auditors:

a) HR Management – Absence Management arrangements

b) Appraisal review of the Mobile Phone Usage Arrangements

c) Assurance review of the Arrangements for Authorising Payment of Overtime and Additional Allowances

11. To receive a report on Treasury Management



12. To receive an update on HMIC activity (verbal)

13. To receive minutes of Corporate Governance Group meeting held 1st September 2015



14. To discuss consultation on the 2016/17 Code of Practice on Local Authority Accounting (verbal)

15. To discuss JAC Training (planned for October)

16. Any other business:

- Changes to Police and Crime Commissioner’s website

- 2016 meeting dates