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| **Quality Assurance Panel Member – Role Specification** | |
| The criteria contained within this Role Specification will form the basis for shortlisting suitable applicants to become a Panel Member. These criteria are the necessary requirements to enable an effective performance within the role. | |
| **Criterion** | **Competency** |
| Eligibility | * Must be 18 years of age or over; * Must live or work in the Dyfed-Powys area (Carmarthenshire, Ceredigion, Pembrokeshire or Powys); * Must be willing to travel to Dyfed-Powys Police Headquarters in Carmarthen to attend Panel meetings; * Must be independent of the Police and the Criminal Justice System, i.e. the OPCC will not appoint serving police officers, police staff, serving members of the OPCC itself, special constables, or anybody with a direct involvement in the criminal justice system, such as solicitors or probation officers; * A person who has been employed by Dyfed-Powys Police Force or the OPCC must have a minimum 1 year break before being appointed to serve on the Panel. * A person who is on the Police and Crime Panel or is a councillor or an employee of a council which is represented on the Police and Crime Panel is not eligible for appointment to the Quality Assurance Panel; * Must declare of any significant political activity which includes holding office, public speaking, making a recordable donation or candidature for election in the last 5 years; Must be granted vetting clearance once through the interview stage. |
| Working with people | * Able to demonstrate the ability to work as part of a team; * The ability to establish and maintain good working relationships with a wide range of people. |
| Effective communication  skills | * The ability to communicate effectively orally and in writing; * The ability to interpret written / statistical information; * Must have basic IT skills, including, but not limited to, navigating through electronic files and documents; * Able to demonstrate the ability to manage commitments and make a reliable contribution to the Panel. |
| Scrutiny skills | * Previous experience in a role involving analysing, reviewing or developing services, evaluating performance or inspection; * Demonstrates the ability to question, challenge, weigh up issues, and make balanced, reasonable, proportionate and objective judgements. |
| Motivation | * Ability to demonstrate enthusiasm for improving the service user’s experience. * Ability to attend the 6 core meetings a year. |
| Respect for people | * Commitment to treat all people fairly and with respect, to value diversity and respond sensitively to difference; * Demonstrates the ability to be open to new ideas and methods of working. |